

***Unconfirmed minutes to be confirmed at the next meeting of the  
Chanctonbury County Local Committee***

**Chanctonbury County Local Committee**

4 December 2013 – At a meeting of the Committee held at 7pm at Dial Post Village Hall, Worthing Road, Dial Post.

Present: Mrs Arculus, Mr Barling (Chairman), Mr Barnard and Mr Circus.

**Welcome and Introductions**

67. Mr Barling welcomed the members of the public to the meeting and introduced the Committee Members. Mr Barling welcomed the new member for Storrington, Mr Circus to the Committee.

**Declaration of Interests**

68. There were no declarations of interest.

**Minutes**

69. A member of the public requested that minute 60 be amended to read "Upper Beeding Parish Council".

70. It was also requested that minute 55 be amended to say "a resident" rather than the Parish Council.

71. Resolved – That the minutes of the meeting of the Chanctonbury County Local Committee (CLC) held on 12 June 2013, subject to the amendments above, be approved as a correct record and that they be signed by the Chairman.

**Progress Statement**

72. The Committee considered a report which provided updates on matters arising from previous meetings of the CLC (copy appended to signed minutes). The PCO introduced the report.

- Henfield Parish Council Service Level Agreement – information had gone to the Parish Council that week and it was still on track to start in April 2014.
- Operation Watershed Active Communities Fund – There were two further applications (Upper Beeding and Steyning) in the pipeline for funding. Mr Barnard advised that the £1.25m fund had now been fully allocated and therefore the Council was unable to accept any further expressions of interest at this time.
- Washington 30mph speed limit – The local member had met with the Parish Council to discuss their concerns and supported the progression of the scheme. The PCO confirmed that the Committee would be considering a package of Traffic Regulation Orders for its area at the meeting in March. The Parish Council requested a copy of the report of the results following the installation of speed loops in Washington. The PCO agreed to provide this.
- Washington Vehicle Activated Sign – The Parish Council expressed their disappointment that the sign had not been progressed for implementation. The PCO advised that due to the location, engineering advice was that a VAS

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Chanctonbury County Local Committee***

sign was not suitable for that stretch of road, but that alternative options to address the speeding issues could be discussed with the Parish Council. £7,500 still remained in the Section 106 pot that could be used towards a scheme. The Parish Council confirmed its commitment for a scheme to be implemented and advised it would be able to subsidise a scheme if further monies were required. The Committee asked that the PCO and traffic engineers meet with the Parish Council to confirm a suitable option for the stretch of road and report back to the next meeting of the Committee.

- Partridge Green TRO- the PCO had met with the Parish Council and was taking actions forward.
- The Street, Bramber – Subject to the outcome of the statutory consultation that was currently taking place, the scheme was expecting to be implemented in Summer 2014.
- Partridge Green Pedestrian Crossing – two locations would be assessed by traffic engineers to look at a potential crossing solution for the village.
- B2139 Rackham Junction – the PCO was looking at the issues and the possibility of reducing the trigger speed for the vehicle activated sign on the western approach was currently being considered. The 40mph Amberley scheme had received objections from the police and therefore may not be going ahead.

73. Resolved – That the progress report be noted.

**Talk With Us**

74. A representative of Pulborough Parish Council raised concern over the Street Lighting Contract. The Parish Council had signed up for street lighting maintenance in 2010, including traditional street lights in Lower Street. The work had been severely delayed and was still not complete. The Committee recognised that the contract reflected poorly on the County Council and that these concerns had been raised with officers. Mrs Arculus, as local member, agreed to take up the issues of Pulborough Parish Council with the relevant officer and report back accordingly.

75. A representative of Thakeham Parish Council requested some advice on a location for a potential pedestrian crossing on the B2139 between High Barn Lane and Woodlands Way. The PCO agreed to add this to the Community Issues List and ask for a Traffic Engineer to contact the Parish Council to provide advice.

76. A representative of Pulborough Parish Council asked if the detail on Section 106 monies available to the Parish could be provided. The PCO agreed to share this information with all Parish Councils on a monthly basis.

77. A representative of Henfield Parish Council thanked the County Council for the progress that had been made with the Service Level Agreement. It also asked if there was a timetable for the installation of gateways on **Albourne Road**. The PCO believed it was for implementation in 2015-16. Some concern had been raised over the space available for gateways and therefore alternative signage was being explored. Mr Barnard as local member asked for the PCO to confirm how the scheme was progressing.

78. A representative of Woodmancote Parish Council highlighted concern further

***Unconfirmed minutes to be confirmed at the next meeting of the  
Chanctonbury County Local Committee***

development of waste sites in the area that could lead to double movements of lorry traffic, and the impact this would have on the local roads. The Committee advised that a minor roads investment scheme had recently been announced by the County Council that would invest in minor roads to improve their condition.

**Infrastructure Priorities**

79. The Committee considered a report by the Director of Communities Commissioning and Community and Economic Development Manager (copy appended to the signed minutes) that asked the Committee to agree its new highway and transport priorities.

80. The Chairman advised that the Committee was being asked to put forward two large capital projects for implementation in 2016-17. These would be recommended to the Cabinet Member for Highways and Transport for a final decision to be made. Two projects were recommended, as outlined in Appendix A; however any project could be selected by the Committee.

81. Mr Barnard confirmed that he had received emails of support from Horsham District Council for the improvement to the pedestrian facilities in Cowfold. The Parish Council had offered to provide land for this to be implemented. Cowfold Parish Council highlighted the inadequacy of the current pavements along the A272 and the safety concern that this raises. Mr Barnard was pleased that the Parish Council was willing to provide land for the scheme.

82. Mrs Arculus supported the proposed priority for Pulborough, including improvements around Swan Corner and an options appraisal for the A283 Station Road at the Pulborough railway bridge underpass. The Parish Council also confirmed their support, highlighting that regular accidents occurred in the area. It was noted that the increase in car park charges at the station car park had increased the number of cars parking on the road.

83. Resolved – That the Committee:

1. Approves the following two new highways and transport priorities to be included in the Infrastructure Plan:

- (i) Cowfold - Improvements to the pedestrian facilities along the southern side of the A272 Cowfold Road including the realignment of the carriageway using Cowfold Parish Land.
- (ii) Pulborough - Street scene and engineering improvements in the vicinity of Swan Corner to provide improved pedestrian facilities at the double mini roundabouts, including an options appraisal for pedestrian improvements on the A283 Station Road at the Pulborough railway bridge underpass.

2. Notes the current Community Issues List (Appendix A).

3. Approves the progression of schemes on the Community Issues List if:

- (i) There is local member and community support and

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Chanctonbury County Local Committee***

- (ii) Either the County Council can deliver such schemes without detriment to the agreed priorities in the Infrastructure Plan (IP) or there is an alternative means of delivering them and where S.106 or alternative funding is available.
4. Approves that progress with the IP priorities and any scheme developed in the Community Issue List be reported to the CLC at least annually.

**Chanctonbury Community Initiative Funding (CIF)**

84. The Committee considered a report by the Head of Law and Governance (copy appended to signed minutes), which sought decisions on the applications received under the CIF scheme.

85. The Chairman of the Committee highlighted that there was still a large amount of money left in the CIF fund for the Chanctonbury area for 2013-14 and encouraged local organisations to submit their applications by Thursday 6 February 2014 so that they could be considered at the Committee's meeting in March.

86. A representative of the Mary Howe Trust thanked the Committee for considering their application. The Trust had received £2,000 from the County Council's Members Big Society Fund and were nearly half way towards their £6,000 funding target. The Trust had purchased some of the equipment required in order to be able to continue with its activities.

87. Resolved –

1. That the Committee approves the following applications:

- (i) **132/C** Mary Howe Trust, £1,000 towards the purchase of a digital projector.
- (ii) **142/C** Steyning Festival £2,365 towards the cost of making models and costumes.
- (iii) **146/C** Volunteer Visiting Scheme, £350 towards the cost of additional materials and speakers to maintain the service.
- (iv) **163/C** Storrington in Bloom, £400 for the purchase of display boards and fixings.
- (v) **176/C** Chanctonbury Community Play Scheme, £367.01 towards the updating of the older children's club room.

**Appointment of Local Authority Governors**

88. The Committee considered a report by the Director of Communities Commissioning (copy appended to the signed minutes) that set out proposed nominations to school governing bodies and the criteria for their appointment or reappointment.

***Unconfirmed minutes to be confirmed at the next meeting of the  
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89. It was noted that since the publication of the agenda, Mr R Payne had confirmed he would be standing down from the post.
90. Resolved - That the Committee:
- (i) approves the following appointment: -
    - Mrs S Friend to Amberley CE First School for a 4 year term.
  - (ii) approves the following reappointment: -
    - Mr D Herson to Steyning CE Primary School for a 4 year term.

**Date of Next Meeting**

67. The Committee noted that its next scheduled meeting would take place at 7.00 p.m. on Wednesday 5 March 2014 at The Steyning Centre, Fletchers Croft, Steyning, BN44 3XZ

The meeting ended at 8.15pm

Chairman