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Wendy Saunders

25 February 2014

Chanctonbury County Local Committee

Members are hereby summoned to a meeting of the Committee to be held at **7.00pm on Wednesday 5 March 2014 at Saxon Room, The Steyning Centre, Fletcher's Croft, Steyning, BN44 3XZ.**

Tony Kershaw
Head of Law and Governance

Indicative Timetable

Item 1	Welcome and Introductions	7.00pm – 7.10pm
Item 2	Declarations of Interest	
Item 3	Minutes	
Item 4	Urgent Matters	
Item 5	Progress Statement	7.10pm – 7.20pm
Item 6	Talk With Us	7.20pm – 7.50pm
Item 7	Infrastructure Plan Update: Identification of Traffic Regulation Order Priorities	7.50pm – 8.20pm
Item 8	Chanctonbury Community Initiative Funding	8.20pm – 8.30pm
Item 9	Appointment of Authority School Governors	8.30pm – 8.35pm
Item 10	Date of the next meeting	8.35pm – 8.40pm

A g e n d a

1. Welcome and Introductions

The Members of Chanctonbury CLC are Lionel Barnard, Member for Henfield, Pat Arculus, Member for Pulborough, David Barling, Member for Bramber Castle and Philip Circus, Member for Storrington.

2. Declarations of Interest

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services before the meeting.

3. **Minutes**

To confirm the minutes of the meeting of the Committee held on 4 December 2013 – [attached](#) (buff paper).

4. **Urgent Matters**

Items not on the agenda that the Chairman of the meeting is of the opinion should be considered as a matter of urgency because of special circumstances.

5. **Progress Statement**

The document contains brief updates on statements of progress made on issues raised at previous meetings – [attached](#)

The Committee is asked to note the report.

6. **Talk with Us Open Forum**

To invite questions from the public present at the meeting on subjects other than those on the agenda. The Committee would encourage members of the public with more complex issues to submit their question before the meeting to allow a substantive answer to be given.

7. **Infrastructure Plan Update: Identification of Traffic Regulation Order Priorities**

Report by Director of Communities Commissioning and Community and Economic Development Manager – [attached](#).

The Chanctonbury County Local Committee is asked to agree a package of highway and transport Traffic Regulation Order (TRO) priorities to be added to the Infrastructure Plan (IP) and programmed for delivery alongside other IP priorities.

8. **Chanctonbury Community Initiative Funding**

Report by the Head of Law and Governance – [attached](#).

The report summarises the Community Initiative Funding applications that have been received since the last meeting. The Committee is invited to consider the applications and allocate funding if appropriate.

9. **Appointment of Local Authority Governors**

Report by Director of Communities Commissioning– [attached](#).

The report sets out the criteria for the appointment of authority governors. The Committee is asked to approve the appointments, reappointments and nominations to governing bodies as set out in the report.

10. **Date of Next Meeting**

The next meeting of the Committee will take place at 7pm on Wednesday 11 June 2014, venue to be confirmed.

Members wishing to place an item on the agenda should notify Wendy Saunders via email: wendy.saunders@westsussex.gov.uk or phone on 0330 22 22553.

To: all members of the Chanctonbury County Local Committee

Filming of Executive meetings and use of social media:

During this meeting the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting. Any items in Part II of an agenda cannot be filmed.

If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.