

Unconfirmed minutes – to be confirmed at the next meeting of Chanctonbury County Local Committee

### **Chanctonbury County Local Committee**

23 November 2016 – At a meeting of the Committee held at 7pm in Pulborough Village Hall, Swan View, Pulborough, West Sussex, RH20 2BF

Present: Mrs Arculus (Pulborough), Mr Barling (Bramber Castle), Mr Barnard (Henfield) and Mr Circus (Chairman and Storrington).

In attendance: Rachel Allan (Democratic Services Officer), Chris Stark (Highways Area Manager) and Dean Wadey (Principal Community Officer).

### **Welcome and Introductions**

47. The Chairman welcomed all attending to the meeting and invited members to introduce themselves.

48. The Chairman advised that from 2017/18 there would be changes to County Local Committees, specifically for the Chanctonbury area there would be a reduction in community initiative funding per member and the reduction of meetings per year from four to three.

### **Declaration of Interest**

49. In accordance with the register of interests, the following declarations of personal interests were made:

- Mr Circus in respect of Item 5 (Various rural carparks in Horsham District – Introduction of Parking Charges) as he was a Cabinet Member on Horsham District Council.

### **Minutes**

50. Resolved – That the minutes of the meeting of the Chanctonbury County Local Committee (CLC) held on 7 September 2016 be approved as a correct record and that they be signed by the Chairman.

### **Urgent Matters**

51. There were no urgent matters.

### **Various rural carparks in Horsham District – Introduction of Parking Charges**

52. As Mr Circus had declared a personal interest in this item, Mrs Arculus chaired this item.

53. The Committee considered the Report by the Executive Director Residents' Services and Interim Director Highways & Transport that recommended that it

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instructed the Director of Law Assurance & Strategy to give formal consent to Horsham District Council allowing them to introduce the charges in paragraph 3.1 in the 9 rural carparks in paragraph 1.6 and as detailed in the Appendices to the Report. Consent would be given on the proviso that the Horsham District Cabinet approved the introduction of parking charges at its Cabinet Meeting on 24 November 2016.

54. The Highways Area Manager took the Committee through the Report. He explained that Horsham District Council had reviewed their portfolio of rural car parks. To secure the provision of rural parking in the future it was intended that the rural car parks should become cost neutral. To achieve this they proposed to introduce standardised charges and stay periods that were appropriate for regular short stay users, long stay workers/commuters and irregular short stay visitors from 1 April 2017. He advised that Horsham District Council could not introduce charges without the consent of WSCC.

55. The Committee discussed the Report, as per the main points summarised below:

- It was confirmed that the Committee could only make its decision based on the impact on the highway, specifically the displacement of vehicles.
- Concerns were raised regarding the cost of parking to passing trade, and the negative impact that could have on the local economy.
- Steyning Parish Council questioned the level of engagement with Parish Councils.
- There were concerns raised that the costs would displace cars onto other residential roads.
- Some residents were concerned that any charges would be a barrier to potential customers to local shops and amenities.
- The potential impact on businesses was discussed, specifically the higher charges for commuters and employees.
- Concern was raised that new charges could confuse visitors to villages.
- Members raised concern regarding enforcement. Horsham District Council confirmed that there would be an increase in enforcement in the rural areas.
- Some Parish Councils stated that they would prefer a raised precept rather than the introduction of parking charges.
- Members welcomed the continued dialogue with Parish Councils, and Horsham District Council confirmed that it was willing to listen to individual cases.
- Concern was raised regarding the impact on smaller car parks, and whether different schemes could be implemented throughout the District.

56. Horsham District Council set out to members its reasoning behind the decision to introduce parking charges, and explained the other budget decisions that had also been made to meet the funding gap. It also advised members on what consultation had already taken place with Parish Councils. Officers further explained the consultation period that would take place after the decision was made and its desire to ensure that any new method of charging is easy for all to understand.

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57. The Committee thanked Horsham District Council for attending and listening to the views that had been raised.

58. Resolved – that the Chanctonbury County Local Committee agrees to instruct the Director of Law Assurance & Strategy to give formal consent to Horsham District Council allowing them to introduce the charges in paragraph 3.1 in the 9 rural carparks in paragraph 1.6 and as detailed in the Appendices to this Report, subject to the exclusion of the car parks in Bramber, Upper Beeding and Cowfold. Consent is given on the proviso that the Horsham District Cabinet approves the introduction of parking charges at their Cabinet Meeting on 24 November 2016.

### **Progress Statement**

59. Mr Circus returned as Chairman for the remainder of the agenda. The Committee noted the progress statement, and made the following comments regarding individual entries:

- **HGV Movement in Storrington:** There was no additional information as yet, further details would be brought to a future meeting of the Committee.
- **West Sussex Joint Minerals Local Plan:** An update was given on this, it was noted that Wiston Parish Council was unhappy with some of the new proposals.
- **HGV access, Broomfield Road, Henfield:** Comments had been passed to the Strategic Planning Team, the Highways Area Manager agreed to provide an update on this issue.
- **Downlink, no alternative route provided:** More information would be provided shortly on this issue.

60. Resolved – that the progress report be noted.

### **Prioritisation of Traffic Regulations Orders 2016/17**

61. The Committee considered the Report by the Director of Highways and Transport and Head of Highways Operations that recommended that it agreed to progress the one highest scoring TRO priority from the list attached at Appendix A, subject to any adjustments made at the meeting and agreed to review any existing incomplete requests at the next round of CLC's.

62. The Highways Area Manager advised the Committee that in March 2016 a new process for the proposal and prioritisation of Traffic Regulation Orders (TROs) by County Local Committees (CLCs) had been implemented. The new process aimed to be clear, transparent and sustainable and aligned with County Council Policy and the future West Sussex operating model. The new process concerned non-complex TRO proposals. More complex TROs would be considered for progression as a highways improvement scheme and so fall outside the new process.

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63. He advised the Committee on the TROs that were currently being progressed for the Chanctonbury area, and that more information was required for current applications in order the Committee to make a decision, therefore he advised that members could not make a decision at this time.

64. Members were concerned that some members of the public expected County Councillors to complete the online form on their behalf, and felt that some members of the public could not complete the online form as they were unable to unwilling to use the internet. The Chairman agreed to raise this at the Chairman's meeting on 30 November 2016. The Highways Area Manager confirmed that the Council was willing to accept written applications not completed on the website.

65. Resolved – that the Committee was unable to make a decision on this matter due to a lack of further information on current applications being available.

### **Talk with Us Open Forum**

66. The Chairman invited questions and comments from members of the public, which included: -

- A written question had been received from a member of the public asking what action members were taking to support the Headteachers of West Sussex's Worth Less? campaign to get £20m transitional funding into the county's schools. Members set out the County's position on this matter and in addition what personal actions they were taking.
- A representative of Thakeham Parish Council asked for an update on Jackets Hill, which was provided by the Highways Area Manager who confirmed that the Council was just waiting for the finances to be in place.
- A member of the public advised that the footway on the A29 was dangerous, the Highways Area Manager agreed to update on this item at a future meeting.
- A member of the public asked if the current list of Traffic Regulation Orders could be made public, the Democratic Services Officer confirmed that this would be uploaded to the website in the next few days.
- In response to a question, members of the Committee explained how Section 106 and CIL monies should work in the future.
- A member of the public asked why the disposal of rubble was being charged for as per the recent changes to waste disposal. Members advised that they were unable to charge for household waste under law, but that rubble was not classified as household waste.

### **Chanctonbury Community Initiative Funding (CIF)**

67. The Chairman directed the Committee's attention to a letter of thanks that had been received from Horsham Age UK in relation to a previous CIF grant.

68. The Committee considered a report by the Director of Law, Assurance and Strategy (copy appended to signed minutes), which sought decisions on the applications received under the CIF scheme.

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69. Members considered the applications as listed in Appendix A of the report and the following comments were noted;

70. Resolved that –

a) The following awards were made:

**1064/C**- Pulborough Bowling Club, £2,820.06, towards the building of an outside conservatory.

**1078/C** - Storrington Area Responder Team, £2,500.00, to equip 2 new team members.

### **Nominations and Appointments to School and Academy Governing Bodies**

71. The Committee considered a report by the Executive Director Care, Wellbeing and Education (copy attached to the signed minutes). The report included a list of the current vacancies for Local Authority Governors in the CLC area.

72. Resolved –That the Committee approves the following nominations under the 2012 Regulations: -

(1) Appointments:

- Mr J Evans to St James CE Primary School, Coldwaltham for a four year term.
- Ms G Dyson to St Peter's CE Primary School for a four year term.

### **Date of Next Meeting**

73. The Committee noted that its next scheduled meeting would take place at at 7.00 p.m. on Wednesday 1 March 2017 in a venue to be advised.

The meeting ended at 9.20 p.m.

**Chairman**