

Public Document Pack

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20 June 2018

A meeting of the Crawley County Local Committee will be held at 7.00 pm on Thursday, 28 June 2018 in The Longley Room, Crawley Library, Southgate Avenue, Crawley, RH10 6HG

Tony Kershaw
Director of Law and Assurance

Your local County Councillors



Richard Burrett
Pound Hill



Duncan Crow
Tillgate & Furnace Green



Michael Jones
Southgate & Gossops Green



Bob Lanzer
Maidenbower & Worth



Sue Mullins
Northgate & West Green



Chris Oxlade
Bewbush & Ifield West



Charles Petts
Three Bridges



Brian Quinn
Broadfield



Brenda Smith
Langley Green & Ifield East

Invite you to come along to the Crawley County Local Committee

County Local Committees consider a range of issues concerning the local area, and where relevant make decisions. It is a meeting in public and has a regular 'talk with us' item where the public can ask questions of their local elected representatives.

Agenda

7.00 pm 1. **Welcome and Introductions**

Members of the Crawley County Local Committee are Richard Burrett, Duncan Crow, Michael Jones, Bob Lanzer, Sue Mullins, Chris Oxlade, Charles Petts, Brian Quinn, and Brenda Smith.

7.00 pm 2. **Election of Chairman and Vice Chairman**

The Committee is asked to elect a Chairman and Vice Chairman for the Crawley County Local Committee for the 2018/19 municipal year.

7.05 pm 3. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make

declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services before the meeting.

- 7.05 pm 4. **Minutes** (Pages 5 - 10)
- To confirm the minutes of the meeting of the Committee held on 28 February 2018 (cream paper).
- 7.10 pm 5. **Urgent Matters**
- Items not on the agenda that the Chairman of the meeting is of the opinion should be considered as a matter of urgency because of special circumstances.
- 7.15 pm 6. **Progress Statement** (Pages 11 - 16)
- The document contains brief updates on statements of progress made on issues raised at previous meetings. The Committee is asked to note the report.
- 7.20 pm 7. **Crime**
- The Committee to receive a presentation on crime (including serious and organised crime) for the Crawley area, and to learn about the multi-agency initiatives that are being undertaken with regard to the vulnerabilities for Crawley/ the town.
- 7.50 pm 8. **Growth Update**
- The committee will receive a presentation giving an update on growth projects.
- 8.10 pm 9. **Crawley Community Initiative Funding (C01(18/19))**
(Pages 17 - 24)
- Report by the Director of Law and Assurance.
- The report summarises the Community Initiative Funding applications received via The West Sussex Crowd. The Committee is invited to consider the applications and pledge funding if appropriate.
- 8.30 pm 10. **Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies (C02(18/19))**
(Pages 25 - 32)
- Report by the Director of Education and Skills.
- The Committee is asked to approve the nomination of an Authority School Governor as set out in the report.
- 8.40 pm 11. **Talk With Us Open Forum**

To invite questions from the public present at the meeting on subjects other than those on the agenda. The Committee would encourage members of the public with more complex issues to submit their question before the meeting to allow a substantive answer to be given.

8.55 pm 12. **Date of Next Meeting**

The next meeting of the Committee will take place at 7.00 pm on Thursday 15 November 2018 in The Longley Room, Crawley Library, Southgate Avenue, Crawley, RH10 6HG.

Members wishing to place an item on the agenda should notify Adam Chisnall via email: adam.chisnall@westsussex.gov.uk or phone on 033022 28314.

To: All members of the Crawley County Local Committee

Filming and use of social media

During this meeting the public are allowed to film the Committee or use social media, providing it does not disrupt the meeting. You are encouraged to let officers know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

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Crawley County Local Committee

28 February 2018 – At a meeting of the Committee held at 7.00pm, in the Longley Exhibition Room, Crawley Library, Crawley.

Present: Richard Burrett (Member for Pound Hill), Duncan Crow (Member for Tilgate & Furnace Green), Michael Jones (Member for Southgate & Gossops Green), Bob Lanzer (Member for Maidenbower & Worth), Sue Mullins (Member for Northgate & West Green), Chris Oxlade (Member for Bewbush & Ifield West), Charles Petts (Member for Three Bridges), Brian Quinn (Member for Broadfield) and Brenda Smith (Chairman and Member for Langley Green & Ifield East).

In attendance: Monique Smart (Democratic Services Officer), Brian Lambarth (Area Highways Manager) and Terina Bryant (Principal Community Officer).

Welcome and Introductions

58. The Chairman welcomed everyone to the meeting. Members and Officers introduced themselves.

Declaration of Interests

59. Michael Jones declared an interest in agenda item 10, Community Initiative Funding, as he was the Cabinet Member for Community Engagement at Crawley Borough Council and responsible for grant funding.

Minutes

60. Resolved – that the minutes of the meeting held on 16 November 2017 be approved as a correct record and signed by the Chairman.

Urgent Matters

61. The Chairman informed the Committee that she had agreed to accept a late Community Initiative Funding application from 'Football Companies' and this would be considered alongside the other published applications at agenda item 10.

Progress Statement

62. The Committee considered the progress report on matters arising from previous meetings (copy appended to the signed minutes).

63. Monique Smart introduced the report which gave updates on issues raised at previous meetings.

64. Brian Lambarth briefly highlighted the updates with regard to Highways Schemes as detailed in the report.

65. Resolved – That the Committee notes the progress statement.

Crawley Residents' Parking Scheme Review

66. The Chairman welcomed Jeanette Napper, Senior Project Officer, Parking Strategy. Jeanette introduced the previously circulated report by the Director of Highways and Transport that detailed the proposed changes to parking/waiting restrictions in roads within the Crawley Residents' Parking Scheme.

67. Jeanette Napper explained that the proposals aim to improve safety, access and visibility as well as increase the amount of parking available to residents and that, following a public consultation, a number of comments had been received. A summary of the comments and officer responses to those comments were detailed in the report.

68. Jeanette Napper asked the Committee to agree to authorise the Director of Law and Assurance to bring the Traffic Regulation Order into operation as advertised with the exception of the removal of the disabled bay in Coppice Walk.

69. Sue Mullins asked how this would tie in with the proposed Road Space Audit (RSA) for Crawley. Jeanette Napper explained that the RSA was still at the scoping stage and any work coming out of that may be some years away.

70. Richard Burrett noted that the maps on pages 111 and 112 did not include the agreed TRO changes to Park Way and Milton Road, which had recently been implemented, and asked for assurance that this would be updated. Brian Lambarth undertook to ensure this happened.

71. A couple of residents raised concern about the proposal to remove the Except Bank Holiday exemption. One resident suggested this was a disbenefit to residents as many shops do not open on Bank Holidays and residents would often have visitors. It was suggested that only zones closer to the town centre and shops should have this change.

72. It was also suggested that the timing of the consultation in January was not ideal and that it should have been circulated to local Forums to encourage more responses.

73. The Committee noted the comments and suggestions and the Chairman encouraged residents to speak to their local County Councillors about particular issues in their areas.

74. Resolved that - the Committee authorised the Director of Law and Assurance to bring the Traffic Regulation Order into operation as advertised with the exception of the removal of the disabled bay in Coppice Walk.

Latent Tuberculosis in Crawley

75. The Chairman welcomed Jennifer Collins, Clinical Tuberculosis Specialist Nurse from Surrey & Sussex NHS Healthcare Trust, who provided a presentation (attached to the signed minutes) about Latent Tuberculosis in Crawley.

76. Following the presentation Jennifer encouraged anyone wanting to know more to attend a community event at Crawley Library on 21 March. Information packs including details of this event were available for residents and Members to take away.

77. Chris Oxlade left the meeting at 7.45pm.

Redevelopment of Three Bridges Station

78. The Chairman welcomed Patricia Salami, Programme Manager, Three Bridges Station, Crawley Borough Council, who provided a presentation (attached to the signed minutes) about proposals for a Three Bridges Station Improvement Scheme.

79. Patricia went through each of the 24 proposals as detailed in the presentation. She also highlighted that any feedback should be submitted by 5 March and encouraged everyone to respond to the proposals.

80. The Committee welcomed the update and discussed a number of issues including the following:

- It was confirmed that a new drop off zone would be included in the reconfigured car park.
- Monitoring of the new drop off zone would be considered at the next stage of the project.
- Duncan Crow queried a proposal for a new cycle route to Furnace Green. As the local Member he would like more information about this. Patricia Salami undertook to get the Cycle Forum to contact Duncan directly.
- There was a lot of concern about the proposal to remove the existing right turn out of the station. Richard Burrett raised concern that this would increase traffic along St Mary's Drive and Chaucer Road. He did state that a Community Highway Scheme request had been submitted to look at traffic calming in that area and he would like to see these two schemes being delivered alongside each other. Other residents from the Maidenbower and Turners Hill areas also expressed concern about the loss of the right turn. Bob Lanzer also stated that he had received similar representation from taxi drivers.
- It was confirmed that traffic modelling was part of the next stage of the scheme.

81. The Committee thanked Patricia for her presentation and reiterated her plea to everyone to submit their views formally by 5 March.

British Airways Gatwick Half Marathon

82. The Chairman welcomed David Kelly who provided a presentation (attached to the signed minutes) about the first Gatwick Half Marathon that will take place on Sunday 13 May. The presentation included details about the road closures, event management and communication that had and would continue with residents and businesses.

Community Initiative Funding

83. The Committee considered a report by the Director of Law and Assurance (copy appended to the signed minutes).

84. Resolved – That the Crawley County Local Committee considered the Community Initiative Funding applications as set out in Appendix A and allocated the funding as follows:

The following awards were made:

- 110/C - Broadfield Community Centre, £1,300.00 towards art exhibition materials.
- 114/C - The Crawley Festival, £3,144.57 towards the running costs of Crawley Festival.
- 120/C - Phoenix Choir of Crawley, £2,000.00 towards staging a performance.
- 121/C - 7th Crawley Scout Group, £1,000.00 towards media equipment.
- 136/C - Treasure Island, £2,000.00 towards sound for the Dew Festival.
- 137/C - Springboard Project, £1,000.00 towards a Sensory Room upgrade.
- 138/C - Crawley District Scouts, £1,800.00 towards improvements at Stanfords Scout Campsite.
- 140/C Worth Parish PCC, £1,300.00 towards new flooring for the Parish Hall.

The Committee also considered an additional application as confirmed under 'Urgent Matters'. The Committee agreed the following award:

- 196/C – Football Companies, £1,500.00 towards kits and equipment.

85. For the benefit of anyone who had not been able to attend the pre event, the Chairman confirmed that the County Council was proposing to change its approach to grant funding to voluntary and community groups from 2018/19. She explained that currently there are three Member funds: the Members' Big Society Fund, Community Initiative Fund, and Small Grants Fund and the proposal was to move to one scheme and use an online crowdfunding model. Leaflets were available at the back of the room and further information would be added to the County Council website when the new approach was finalised.

Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies

86. The Committee considered a report by the Director of Education and Skills (copy appended to the signed minutes).

87. Resolved – that the Crawley County Local Committee approved the following nomination under the 2012 Regulations:

Mr Thomas Lay for a four year term to St Wilfrid's Catholic School, Crawley.

Talk With Us (Open Forum)

88. The Chairman introduced the item and advised that the open forum was an opportunity for comments and questions to be raised on items not already on the agenda, and over which the County Council has jurisdiction. The following issues were raised and responses made.

- A resident asked if the Committee could consider how to promote school governor and school crossing patrol vacancies as there seem to be a number of these vacancies in Crawley. *Richard Burrett, as Cabinet Member for Education and Skills, said he would discuss this with his officers with a view to try and promote these positions county-wide.*

Date of Next Meeting

89. The Committee noted that its next scheduled meeting would take place on Thursday 28 June 2018 in the Longley Exhibition Room, Crawley Library, Crawley.

90. The meeting closed at 9.16pm.

Chairman

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Crawley County Local Committee**28 June 2018****Progress Report on matters relating to Crawley**

Date & Minute No:	Subject /Agenda Item:	Action / Progress	Contact:
June Update		Community Highway Schemes and Traffic Regulation Orders (TROs)	Brian Lambarth
	Attached at Appendix A are Community Highway Scheme applications received in the current year, the Community TRO applications received and carried over from the previous year, and highway scheme progress updates.		

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June 2018 Update Statement for Crawley CLC

New Community Highway Schemes submitted 2017/ 2018 to be assessed and considered for possible

Confirm Enquiry Number	Applicant	Division	Local Member	Scheme Name	Description	Comments	Date recieved dd/mm/yy	CLC
435514	Individual	Langley Green & Ifield East	Brenda Smith	Lady Margaret Road	Traffic Calming		20/02/18	Crawley
433984	Individual	Northgate & West Green	Sue Mullins	Broadway	Controlled Crossing		29/12/17	Crawley
33139	Individual	Maidenbower & Worth	Bob Lanzer	Turners Hill Road	Controlled Crossing & Traffic Calming		06/04/18	Crawley
	WSCC Member	Pound Hill	Richard Burrett	St Mary's Drive /Chaucer Road	Traffic calming	Submitted late last year, traffic data needed	01/08/17	Crawley
	WSCC Member	Pound Hill	Richard Burrett	Somerville Drive/ St Catherine's Road	Traffic Calming	Submitted late last year, traffic data needed	01/08/17	Crawley
	WSCC Member	Pound Hill	Richard Burrett	Copthorne Road	Controlled Crossing	Submitted late last year, traffic / pedestrian data needed	01/08/17	Crawley

Community TRO Requests July 2017/ July 2018 - June 2018 Update - Received

Confirm Enquiry Number	Division	Parish	Dominant Road Name	Local Member	TRO Type Parking / Speed Limit / Moving	Summary	CLC
M433638	Crawley	Three Bridges	North Road	Charles Petts	Parking Issue	Request for parking restrictions on junctions and on a section leading up to the Post Office. Safety issue with reduced visibility for residents and school children between West Avenue & Pond Wood Road caused by parking issues outside the Controlled Parking Zone.	Crawley
M433697	Crawley	Northgate	Tushmore Avenue	Sue Mullins	Parking Issue	Parking restrictions to improve safety	Crawley
M434431	Crawley	Furnace Green	Water Lea	Duncan Crow	Parking Issue	Parking restrictions to improve visibilty	Crawley
M435317	Crawley	Pound Hill	Byron Close	Richard Burrett	Parking Issue	Parking restrictions to improve visibilty	Crawley
M434794	Crawley	Pound Hill	Burgh Close	Richard Burrett	Parking Issue	Parking restrictions to improve visibilty	Crawley
111026	Crawley	Pound Hill	Peeks Brook Lane	Richard Burrett	Speed Limit	Speed reduction	Crawley
M436604	Crawley	Northgate	Shaws Road	Sue Mullins	Parking Issue	Parking restrictions to improve visibilty	Crawley

2018 Improvement Schemes - June Update (In Current Delivery Programme)

Confirm job #	PM	Scheme Name	Description	June 2018 Update
6010302	Simon Osborne	Maidenbower Drive Chicane removal	Removal of pinch point and install alternative traffic calming	Scheme is currently being designed by WSCC Framework Consultant within the 18/19 Improvements Programme.
6010314	Simon Osborne	Bewbush Manor Roundabout	Dedicated Left Turn lane - Road marking & signage to allow lane one to be a dedicated left turn lane.	Gateway 1 complete. Scheme is currently being designed by WSCC Framework Consultant within the 18/19 Improvements Programme.
6009710	Peter Bradley	Waterfield Gardens	Safe route to school	TRO for parking restrictions advertised May 18.
6009718	Peter Bradley	Ditchling Hill	Safe route to school - Change to parking restrictions	TRO for parking restrictions advertised May 18.
	James Lightfoot	Ifield Avenue junction with Ifield Drive	Improvement Scheme-to reduce congestion and improve Vehicular Access-Junction of Ifield Drive and Ifield Avenue and connection with Crawley Avenue (A23) Roundabout	Funding has now been released by the developer of the old Ifield School site. Detailed design will now be undertaken. Subject to road space target for delivery 2019/20.
6009031	Simon Osborne	Ifield Avenue, Crawley - Scored priority	Cycling	Preliminary design complete. Awaiting Cycle Forum Feedback before proceeding to detailed design. Construction on target for 19/20 Programme delivery.

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Crawley County Local Committee**Ref: C01 (18/19)****Community Initiative Funding****Key Decision:
No****28 June 2018****Part I****Report by Director of Law and Assurance****Electoral Divisions:
All in Crawley CLC
Area****Recommendation**

- i) That the Committee considers the pitches made to the Community Initiative Fund as set out in Appendix A and pledges funding accordingly.

Proposal**1. Background and Context**

The Community Initiative Fund (CIF) is a County Local Committee (CLC) administered fund that provides assistance to local community projects. Bids should show evidence of supporting one or more of The Five Ways to Wellbeing - a set of evidence-based actions which promote people's wellbeing. They are: Connect, Be Active, Take Notice, Keep Learning and Give.

The terms and conditions, eligibility criteria and overall aim of the CIF have been agreed by all CLC Chairmen and they, along with details of the Five Ways to Wellbeing, can be found on the County Local Committee pages of the West Sussex County Council website using the following link

http://www.westsussex.gov.uk/your_council/meetings_and_decision-making/county_local_committees/community_initiative_funding.aspx

For projects to be considered for funding they must upload their project idea to the West Sussex Crowd (www.westsussexcrowd.org.uk) funding platform and pitch to the Community Initiative Fund.

2. Proposal

That the Committee considers the pitches to the Community Initiative Funding as set out in Appendix A.

Pledges will be considered in the preparation and fundraising stage. When considering pitches in the preparation stage, decisions are subject to the applicant receiving full verification from Locality and starting fundraising by the end of the financial year.

3. Resources

For the 2018/19 financial year, Crawley CLC has a total of £42,428.52 for allocation. Details of awards made in the last year are included in Appendix B.

There are six new pitches for consideration by the Committee with a total project cost of £46,697.00. 5 pitches are in the preparation stage and 1 is actively fundraising. These are outlined in Appendix A and can also be viewed at: www.westsussexcrowd.org.uk

CIF is intended for applications up to £5,000.

Factors taken into account

4. Consultation

Before a project can be added to the West Sussex Crowd it must be eligible for the [spacehive](#) platform, and then before beginning crowd funding must be verified by [Locality](#). This involves inspecting the project to make sure it's viable and legitimate. The Democratic Services Officer, in consultation with the local County Councillor, will preview all projects that have then gone on to pitch to the Community Initiative Fund to ensure they meet the criteria.

District and Borough Council colleagues are consulted on whether applicants have applied to any funds they administer. In addition, some CLCs have CIF Sub Groups that preview pitches and make recommendations to the CLC.

5. Risk Management Implications

There is a risk in allocating any funding that the applicant will not spend some or all of it or that it might be spent inappropriately. Therefore the terms and conditions associated with CIF provide for the County Council to request the return of funds.

6. Other Options Considered

The pitching process asks for information about whether a project could proceed if the organisation only received 90 per cent of the funding applied for. The CLC is invited to take this into consideration in deciding the level of any award.

The Committee does have the option to defer or decline pitches but must give valid reasons for doing so.

7. Equality Duty

Democratic Services Officers consider the outcome intentions for each pitch. It is considered that for the following pitches, the intended outcomes would:

- advance equality of opportunity between people who share a protected characteristic and people who do not share it; and
- foster good relations between people who share a protected characteristic and people who do not share it.

The CLC in considering any pitch should be alert to the need to consider any equality implications arising from the bid or the way the money is to be used if any are indicated in the information provided.

8. Social Value

The criteria for the Community Initiative Funding asks applicants to evidence support for one or more of the Five Ways to Wellbeing - a set of evidence-based actions which promote people's wellbeing.

9. Crime and Disorder Act Implications

The applications for decision contain projects that will positively benefit the community and contribute toward the County Council's obligations to reduce crime and disorder and promote public safety in section 17 of the Crime and Disorder Act 1998.

10. Human Rights Act Implications

The County Council's positive obligations under the Human Rights Act have been considered in the preparation of these recommendations but none of significance emerges.

Tony Kershaw

Director of Law and Assurance

Contact: Adam Chisnall – 0330 222 8314

Background Papers: Pitches are available to view on www.westsussexcrowd.org.uk

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Current Pitches

The following projects have pitched to the Community Initiative Fund since the last meeting:

Actively Fundraising

- **213/C - Caroline Haslett Memorial Project, £744.00 – Towards a consultation for a memorial project.**
<https://www.spacehive.com/pylon-pocket-park>

In Preparation

- **214/C - Crawley Town Community Foundation, Move the Goalposts, £4,637.00 – Towards a project that enables those with mental health difficulties to access weekly sporting sessions.**
<https://www.spacehive.com/move-the-goalposts>
- **215/C - Crawley Open Duke of Edinburgh Centre, £15,493 – Towards a new mini bus.** <https://www.spacehive.com/funds-towards-a-new-minibus>
- **216/C - Crawley Young Person’s Council, Multi-Cultural Crawley, £1,322.00 – Towards an event to bring together the different cultures and ethnic groups within Crawley and celebrate their individuality with food, performances and activities.**
<https://www.spacehive.com/multiculturalcrawley>
- **217/C - Rape Crisis Surrey & Sussex, Support for Survivors, £11,221.00 – Towards the cost of counsellors and training.**
<https://www.spacehive.com/increase-support-for-survivors>
- **230/C – Wheelchair Swing & HAT for MPCC, £13,280.00 – Towards the cost of a Wheelchair accessible swing.**
<https://www.spacehive.com/wheelchairswing>

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Community Initiative Funding: Summary for 2017 – 2018

The following applications have received funding in the 2017/2018 financial year.

Applicant	Summary	Member	Awarded	Evaluation
18/C Friends of Goffs Park	Towards an evening film screening to raise the profile of the park	Sue Mullins	£1,793.00	No evaluation form received
54/C The EKTA Group	Towards travel costs, venue hire, music lessons and funding for physical activity and wellbeing.	Brenda Smith	£2,400.00	No evaluation form received
59/C DIVERSE Crawley	Towards start up costs for running Black History Month events in Crawley	Chris Oxlade	£1,500.00	Presentation given at 16 November CLC meeting on how the grant had been used to run Black History events during the Crawley 70th anniversary celebrations.
62/C Ifield Barn Theatre	Building Works	Brenda Smith	£2,500.00	No evaluation form received
66/C 7th Crawley Scout Group	For Media Equipment	Duncan Crow	£800.00	No evaluation form received
70/C Crawley Parkour CIC	Towards safety equipment	Brenda Smith	£2,500.00	No evaluation form received
89/C Create Springboard	Towards equipment for art project	Brenda Smith	£3,128.98	No evaluation form received
92/C The Desmond Anderson SSC	Towards a residential trip	Duncan Crow	£1,800.00	No evaluation form received
93/C LPK Learning CIC	Towards a development project	Chris Oxlade	£4,533.45	No evaluation form received
110/C Broadfield Community Centre	Towards art exhibition materials	Brian Quinn	£1,300.00	No evaluation form received
114/C The Crawley Festival	Towards the running costs of Crawley Festival	Chris Oxlade	£3,144.57	No evaluation form received

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Appendix B

Applicant	Summary	Member	Awarded	Evaluation
120/C Phoenix Choir of Crawley	Towards staging a performance	Brian Quinn	£2,000.00	No evaluation form received
121/C 7 th Crawley Scout Group	Towards media equipment	Duncan Crow	£1,000.00	No evaluation form received
136/C Treasure Island	Sound for the Dew Festival	Michael Jones	£2,000.00	No evaluation form received
137/C Springboard Project	Towards Sensory room upgrade	Brenda Smith	£1,000.00	No evaluation form received
138/C Crawley District Scouts	Towards improvements of Stanfords Scout Campsite	Brian Quinn	£1,800.00	No evaluation form received
140/C Worth Parish PCC	Towards new flooring for Parish Hall	Bob Lanzer	£1,300.00	No evaluation form received
169/C Football Companies	Towards Youth Team	Brenda Smith	£1,500.00	No evaluation form received

Crawley County Local Committee**28 June 2018****Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies****Report by Director of Education and Skills****Ref: C02(18/19)****Key Decision:
No****Part I****Electoral
Divisions: All in
Crawley CLC Area****Executive Summary**

The County Local Committee (CLC) duty regarding school governance is to stimulate interest and commitment to the governance of maintained schools and academies in the area and to identify and nominate suitable persons to serve as school governors on behalf of the County Council.

This report asks the Committee to make nominations of Local Authority Governors as outlined below.

Recommendation

That the nomination for appointment of a Local Authority Governor set out in Appendix A be approved.

Proposal**1. Background and Context**

- 1.1 The function of the nomination of school governors to maintained schools and academies is delegated to County Local Committees (CLCs) because it enables local county councillors to maintain a valuable link with the schools and helps promote to the wider public the important role of school governors.
- 1.2 Local authority governors are nominated by the local authority but appointed by the governing body. The CLC can nominate any eligible person as a local authority governor, but it is for the governing body to decide whether their nominee has the skills to contribute to the effective governance and success of the school and meets any other eligibility criteria they have set. The duty of the CLC is therefore to identify and nominate suitable persons to serve as school governors for maintained schools and academies on behalf of the County Council. The CLC, as representatives of the local authority, should make every effort to understand the governing body's requirements and identify and nominate suitable candidates. Without a CLC nomination a school is not able to appoint a Local Authority governor.
- 1.3 CLCs' delegated powers include the ability to appoint Authority, Community and Parent Governors to temporary governing bodies. Further changes are expected in due course in relation to temporary governing bodies.

- 1.4 CLCs also have the function to make nominations for the County Council to governing bodies of academies in accordance with either the funding agreement with the relevant government department or instrument of governance, as appropriate.

2. **Nominations for Local Authority Governors**

- 2.1 All county councillors are entitled to nominate for any school, although normal practice has dictated that the local county councillor's nomination can take precedence. County councillors should aim to familiarise themselves with the schools in their local area and are advised to consult the chairman of governors and/or head teacher concerning any local authority governing body vacancies.
- 2.2 The role of a governor can be complex as specific actions or ways of operating will vary depending on the type of school, its individual ethos and current circumstances. Governors provide the strategic leadership for schools alongside the head teacher. They should look to provide support and challenge for the school. Experience gained through a range of activities e.g. work, voluntary service or family life, where relevant, should be given equal consideration.
- 2.3 The 2012 Regulations (as amended) require that any newly-appointed governor has, in the opinion of the person making the appointment, 'the skills required to contribute to the effective governance and success of the school'. This could include specific skills such as an ability to understand data or finances as well as general capabilities such as the capacity and willingness to learn.
- 2.4 The following criteria are in place for the nominations of local authority governors:
 - i) governors are nominated on the basis of suitability and not in accordance with political party affiliations,
 - ii) applicants will not normally be nominated as local authority governors at a school if they are the husband, wife or partner of a permanent member of staff at that school,
 - iii) where the local authority appoints additional members to the governing body of a school identified by Ofsted as having serious weaknesses or requiring special measures, such governors will be appointed by the relevant Cabinet Member on the nomination of the relevant Director since it is usually advantageous to bring in experienced governors from other areas
 - iv) if a county councillor is appointed as a local authority governor, and either does not stand for re-election or does not retain the seat during the quadrennial County Council elections, his/her term of office will automatically end on 31 August next following the elections. A county councillor, who resigns his /her seat on the Council, will within 4 months of his/her resignation cease to be a local authority governor. In either case, he/she is, of course, eligible for re-appointment if nominated by a county councillor.

- 2.5 If there are more applications than vacancies this will be made clear in Appendix A. Any discussion of the relevant merits of the candidates will be discussed in Part II of an agenda, in the absence of the press and public. This should then not discourage any potential candidates from applying, knowing that any discussion of their application will occur in private session.

3. **Reappointments**

- 3.1 Details of local authority governors seeking nomination for reappointment are forwarded to the governing body chairman and to the local county councillor. These nominations automatically progress to the next CLC meeting for decision unless an objection is received from a member by the given closing date. The governing body would be asked for comments on the nomination, and an objection may be lodged on the grounds of poor attendance.

4. **Current Vacancies**

- 4.1 The current vacancies in the CLC area are detailed in Appendix B.
- 4.2 Information about the role of school governors is available on the County Council website via this link:

<https://www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/information-for-governors/>

5. **Proposal**

That the Committee makes the nomination (s) of Governors as set out in the recommendation above and Appendix A.

6. **Resources**

There are no resource implications arising from this decision as it is a nomination to a governing body.

Factors taken into account

7. **Consultation**

Local county councillors, head teachers and chairmen of governors have been consulted on all applications received. It is assumed that all are in support unless objections are received by Governor Services and/or the local county councillor.

8. **Risk Management Implications**

There may be a risk that on-going vacancies on a school governing body above a level of 25% will weaken its effectiveness.

9. **Other Options Considered**

County councillors can decide not to make a nomination to a governing body. They may defer an application if they require further information or consultation to enable them to come to a decision. In such a case the Governing Body cannot make an appointment.

10. **Equality Duty.**

The Equality Duty does not need to be addressed as it is a decision making an appointment or nomination to a governing body.

11. **Social Value**

None

12. **Crime and Disorder Act Implications**

None

13. **Human Rights Implications**

None

Deborah Myers

Director of Education and Skills

Contact: Governor Services Administrator
0330 222 8887

Appendices

Appendix A - Local Authority Governors - Appointments,
Reappointments or Nominations
Appendix B - Current Vacancy List

Background Papers:

None

Local Authority Governors - Nominations Under the 2012 Regulations

Maintained Schools

Nominations for Appointment:

Maidenbower Junior School

Mrs Angela Parkinson for a four year term

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Authority Governor Vacancies for Crawley County Local Committee Area

School	Division	Division Member	Vacant From	Current Status	Chairman	Head
Southgate Primary School	Southgate & Gossops Green	Michael G Jones	Jul-17	Outstanding	Unknown	Tom O'Donoghue
The Brook Infant School	Maidenbower & Worth	Bob Lanzer	Apr-17	Outstanding	Karen Flowers	Fiona Dowley
St Francis Of Assisi Catholic Primary Crawley	Southgate & Gossops Green	Michael G Jones	Nov-15	Outstanding	Mrs J Scott	Tim Hallett
St Margaret's CE Primary School	Langley Green & Ifield East	Brenda Smith	Nov-16	Outstanding	Lindsay Plunkett	Jill Hine
Northgate Primary School	Northgate & West Green	Susan Mullins	Mar-15	Outstanding	David Fry	Georgina Beaven
Pound Hill Junior School	Three Bridges	Charles Petts	Jul-16	Outstanding	Stephen Uwins	Anthony White
West Green Primary School	Northgate & West Green	Susan Mullins	Sep-17	Outstanding	Jill Wilson	Andrew Hodgson
Maidenbower Junior School	Maidenbower & Worth	Bob Lanzer	Jun-18	Nomination forwarded to CLC	Unknown	Elaine Jenkins
Three Bridges Primary School	Three Bridges	Charles Petts	Apr-18	Outstanding	Doug Chapman/Emma Sharp	Trudy Emberson

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