

Adur County Local Committee

8 September 2016 – At a meeting of the Committee held at the Jubilee Hall, Parish Hall, 96 South St, Lancing, BN15 8AJ

Present: Mr Mick Clark (Saltings and Vice Chairman), Mr Michael Glennon (Lancing) Mrs Debbie Kennard (Shoreham), Mrs Janet Mockridge (Southwick and Chairman) and Mr Lionel Parsons (Sompting and North Lancing).

Apologies for absence: Mr Peter Metcalfe (Kingston Buci).

Officers present: Ms Rachel Allan (Democratic Services), Ms Lydia Schilbach (Communities) and Mr Mike Thomas (Highways).

Welcome and Announcements

20. The Chairman welcomed everyone to the meeting and invited Members and Officers to introduce themselves.

21. The Chairman drew the audience's attention to the 'safer in our hands' campaign in response to plans by the Sussex Police and Crime Commissioner's office to look at taking over West Sussex Fire and Rescue Service. She advised that West Sussex County Council (WSCC) believed that West Sussex Fire and Rescue Service should remain under the control of the County Council where it sat at the heart of the authority's Communities and Public Protection Directorate, fully integrated with all services. Other members of the Committee added that it was also important to ensure the Council considered other options before making a decision.

Declaration of Interests

22. In accordance with the Members' Code of Conduct the following interests were declared: -

- Mrs Kennard declared a personal interest as a Director of Blueprint 22 to Item 7, Community Initiative Funding, application 1061/A.

Minutes

23. Resolved – That the minutes of the meeting of the Committee held on 19 May 2016 be approved as a correct record, and that they be signed by the Chairman.

Urgent Matters

24. The Chairman asked the Committee to consider funding for a speed indicator device under Item 7, Community Initiative Funding.

Progress Statement

25. The Committee noted the progress statement (copy appended to the signed minutes) and received the following updates:

- **Adur Outdoor Activity Centre** – Lydia Schilbach (Principal Communities Officer) confirmed that four proposals had been received and were progressing through the assessment process. She added that they hoped to have a resolution by October 2016.

Prioritisation of Traffic Regulations Orders 2016/17

26. The Committee considered the Report by the Director of Highways and Transport and Head of Highways Operations that recommended that it agreed to progress the two highest scoring TRO priority from the list attached at Appendix A, subject to any adjustments made at the meeting and agreed to review any existing incomplete requests at the next round of CLC's.

27. The Highways Area Manager advised the Committee that in March 2016 a new process for the proposal and prioritisation of Traffic Regulation Orders (TROs) by County Local Committees (CLCs) had been implemented. The new process aimed to be clear, transparent and sustainable and aligned with County Council Policy and the future West Sussex operating model. The new process concerned non-complex TRO proposals. More complex TROs would be considered for progression as a highways improvement scheme and so fall outside the new process.

28. He advised that TRO Requests received since March 2016 had been assessed and scored using the new process and the results were attached for each CLC to consider and prioritise in line with the Cabinet Member Report for Traffic Regulation Orders – Assessment and Implementation Process for progression in the 2017/18 works programme.

29. Members discussed the TRO requests that had been received.

30. Resolved – that the Committee agrees to progress the two highest scoring TRO priorities from the list attached at Appendix A, those being:
Buckingham Road, Shoreham by Sea- Double yellow lines
Dolphin Road, Kingston Buci- Double yellow lines

Community Initiative Funding

31. The Highways Area Manager explained that the Committee could purchase a speed indicator device from CIF monies, jointly with Worthing CLC at a cost of £1926 per CLC.

32. The Committee considered a report by the Director of Law, Assurance and Strategy (copy appended to the signed minutes) and debated the respective merits of the projects for which Community Initiative Funding was being sought.

33. Resolved –

(a) That the following applications and amounts be approved:

Speed Indicator Device: £1926 from CIF monies.

1020/A - Southwick Rangers FC, £2,812.39, to purchase rain jackets for 5 squads.

1027/A- Wickers Gymnastics Ltd, £1,700.00, to supply and fit studio mirrors.

1035/A- Adur Sailing Club, £5,600.00, to purchase an Argo sailing boat, cover, and launch trolley.

1037/A- Adur British Sub Aqua Club, £5,000.00, towards costs for kit maintenance and training aids, as well as purchasing an emergency Oxygen supply and a defibrillator.

1048/A- Sompting Parochial Church Council, £2,900.00, towards a replacement boiler for St Mary's Church, Sompting.

1049/A- World of Widewater, £2,613.00, towards the Wildlife Information signs project.

1061/A - Blueprint 22, £1,500.00, for training to provide visits to isolated elderly people at Christmas, Easter and other times.

Talk With Us – Open Forum

34. The Chairman advised that the open forum was an opportunity for comments and questions to be raised on items not already on the agenda.

35. The Chairman presented a petition to the Committee on behalf of Fishersgate residents, requesting a crossing over the A259 in order to reach the bus stop as the road had frequent, heavy traffic. The Chairman agreed to update the Committee on this petition.

36. Parents from Swiss Garden School, Shoreham, thanked the Committee for its letter to the Cabinet Member that highlighted concerns that had been raised as its previous meeting. They added that there were still ongoing issues, regarding items such as planning permissions, construction and schools data. The parents agreed to set all their concerns out in a letter to the Chairman, and an update will be brought to a future meeting of the Committee.

37. A representative from Lancing Parish Council advised that there were a number of cracked pavements in The Drive, Lancing and requested that these be fixed. The Highways Area Manager explained that the site had been visited by the Council, and that any cracks were not at the intervention level required. However, he confirmed that a highways engineer had been sent out to advise if anything further could be done.

Unconfirmed minutes of the Adur CLC for approval/amendment at the next meeting

38. A member of the public informed the Committee that the South Lancing car park was being used to store a number of cars, reducing the ability for parking for other residents. The Highways Area Manager advised that he would inform the Legal Department and provide an update at a future meeting of the Committee.

39. The Chair of Lancing Parish Council asked two questions in relation to the wooden footbridge from the A259 over the Widewater lagoon. She explained that there had been a commitment to get the footbridge replaced, and was concerned for the safety of local residents using the bridge. She asked the Committee:

- Why the bridge had not been replaced as promised?
- For the Council's assurance that the health and safety requirements were being met and that the pedestrian usage would not be compromised by the lack of repair and maintenance of the footbridge, for example an assurance that there was no risk of the bridge collapsing and someone falling through into the lagoon and possibly drowning? The Member for Saltings agreed to provide a response on both questions to the next meeting.

40. A resident of Churchill ward asked the Committee for costings for the replacement of 10 metres of pavement, using tarmac. The Highways Area Manager agreed to provide a costing to the Parish Council.

41. A member of Adur District Council asked for an update on the vandalism on Shoreham footbridge. The Committee advised that the police was acquiring new CCTV equipment, therefore should be able to get better footage of any vandalism that occurred.

42. A member of the public requested an update on Burrscroft, as the property was still empty. The Chairman advised that discussions were ongoing with the relevant organisations, but there was no further update at present.

43. A member of the public asked for an update on Ferry Road, and whether changes could be made to the double yellow lines around that area on a temporary basis to help residents. The Highways Area Manager agreed to follow this up.

44. A written question had been received from a member of the public regarding the boat on Holmbush roundabout, Shoreham, specifically who was in charge of maintenance for the boat as it was in a poor condition, and who was responsible for the general upkeep of this roundabout. The Highways Area Manager confirmed that highways were responsible for this, and would investigate who owned the boat. He confirmed that the Council was looking for sponsorship for the roundabout.

Nominations for Authority School Governor Appointments

45. The Chairman advised that there were no nominations to consider, but that there were vacancies in the Adur area.

Date of Next Meeting

46. The Committee noted that the next meeting will take place at 7pm on Thursday 24 November 2016 at a venue to be confirmed.

Unconfirmed minutes of the Adur CLC for approval/amendment at the next meeting

The meeting closed at 9pm

Chairman