

# Public Document Pack

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13 June 2018

**A meeting of the Adur County Local Committee will be held at 7.00 pm on Thursday, 21 June 2018 at Main Hall, Shoreham Centre, 2 Pond Rd, Shoreham-by-Sea BN43 5WU**

**Tony Kershaw**  
Director of Law and Assurance

## Your local County Councillors



**Debbie Kennard**  
Shoreham North



**Ann Bridges**  
Lancing



**Kevin Boram**  
Shoreham South



**George Barton**  
Sompting & North Lancing



**David Simmons**  
Southwick

## Invite you to come along to the Adur County Local Committee

County Local Committees consider a range of issues concerning the local area, and where relevant make decisions. It is a meeting in public and has a regular 'talk with us' item where the public can ask questions of their local elected representatives.

**There will be a pre event with information regarding Young People's Services. Officers of the Council will be present to provide information and answer questions.**

## Agenda

- 7.00 pm 1. **Appointment of Chairman and Vice-Chairman**
- The Committee will consider the appointment of a Chairman and a Vice Chairman for the year 18/19.
- 7.05 pm 2. **Chairman's Welcome**
- The members of Adur County Local Committee are George

Barton, Ann Bridges, Kevin Boram, Debbie Kennard and David Simmons.

- 7.05 pm 3. **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services before the meeting.
- 7.10 pm 4. **Minutes of the last meeting of the Committee** (Pages 5 - 8)
- The Committee is asked to agree the minutes of the meeting of the Committee held on 8 February 2018 (cream paper).
- 7.15 pm 5. **Urgent Matters**
- Items not on the agenda that the Chairman of the meeting is of the opinion should be considered as a matter of urgency because of special circumstances.
- 7.20 pm 6. **School Place Planning**
- The Committee will receive a presentation on School Place Planning.
- 7.30 pm 7. **'Talk with Us' Open Forum**
- To invite questions from the public present at the meeting on subjects other than those on the agenda. The Committee would encourage members of the public with more complex issues to submit their question before the meeting to allow a substantive answer to be given.
- 7.50 pm 8. **Progress Statement** (Pages 9 - 16)
- The attached document contains brief updates on statements of progress made on issues raised at previous meetings and other issues pertinent to Adur. The Committee is asked to note the report.
- 8.05 pm 9. **Adur Community Initiative Funding** (Pages 17 - 22)
- Report by Director of Law and Assurance.
- The report summarises the Community Initiative Funding applications received via The West Sussex Crowd. The Committee is invited to consider the applications and pledge funding if appropriate.
- 8.30 pm 10. **Adur & Worthing Council application for Permission to**

**formalise Brighton Road Car Park in Southwick** (Pages 23 - 26)

Report by Executive Director Economy, Infrastructure & Environment and Director of Highways & Transport.

The Committee will consider an application for Permission to formalise Brighton Road Car Park in Southwick from Adur and Worthing Councils.

8.40 pm      11.      **Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies** (Pages 27 - 28)

There are no nominations to consider however the Committee are asked to note the vacancy.

12.      **Date of Next Meeting**

The next meeting of the Committee will take place at 7.00 pm on Thursday 8th November at Lancing Parish Hall.

Members wishing to place an item on the agenda should notify Jack Caine via email: [jack.caine@westsussex.gov.uk](mailto:jack.caine@westsussex.gov.uk) or phone on 0330 222 8941.

**To: All members of the Adur County Local Committee**

**Filming and use of social media**

During this meeting the public are allowed to film the Committee or use social media, providing it does not disrupt the meeting. You are encouraged to let officers know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

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## **Adur County Local Committee**

08 February 2018 – At a meeting of the Committee held in Lancing Parish Hall, 96 South Street, Lancing BN15 8AJ

Present: Mr G Barton, (Sompting & North Lancing), Mr K Boram (Shoreham South), Mrs A Bridges (Lancing), Mrs D Kennard (Shoreham North), and Mr D Simmons (Southwick and Chairman).

Officers present: Rachel North (Director of Communities & Public Protection), Nick Burrell (Senior Advisor, Democratic Services), David Penrose (Democratic Services), Lydia Schilbach (Communities) and Mike Thomas (Highways).

By invitation: Jane Mules and Tina Favier (Coastal West Sussex Clinical Commissioning Group)

### **Welcome and Introductions**

51. The Chairman welcomed everyone to the meeting and invited Members and Officers to introduce themselves.

### **Declarations of Interest**

52. The Principal Community Officer declared an interest in item 8, as her son was a member of the 3<sup>rd</sup>/5<sup>th</sup> Sea Scouts.

### **Minutes**

53. **Resolved:** that the minutes of the meeting of the Committee held on 16 November 2017 be approved as a correct record and be signed by the Chairman.

### **Urgent Matters**

54. None.

### **Coastal Care: Local Community Networks**

55. The Committee received a presentation from Jane Mules and Tina Favier from the Coastal West Sussex Clinical Commissioning Group on the development of Local Community Networks (LCNs) in the Adur CLC area. She said that the LCNs would provide a network of health, council, voluntary sector providers and patients, in order to create more effective joined-up services and community support to improve the health and wellbeing for their local populations.

56. There were four key programme areas that the new Multi-Disciplinary Teams within the CCG would involve the Primary Care and nursing providers, as well as other critical partners in. There were eight LCN's with a focus on identifying and supporting the frail and ageing people in their communities through the launch of a single care plan for people and their health professionals. This would allow professionals to work with care homes in order to reduce hospital admissions as well as working on social isolation and befriending.

57. Tina Favier said that the emphasis would be on delivering health information for local populations, not simply addressing the issues around illness. The intention was to provide a focus on prevention within the community and the LCN's would allow an alternative way of working within the health system. Work was being undertaken on three key areas. The first of these was entitled Start Well and was aimed at young people and childhood obesity and mental health issues. Adur had a high level of self-harm and self-injury which would be addressed as part of the initiative.

58. The Living Well strand was designed to promote active lifestyles, and to target prevention through social prescribing. As a result 700 people in the Adur and Worthing area now felt listened too and connected to the correct services.

59. In the ensuing discussion, the following points were made:

- That more consideration was being given to how to communicate with the frail and elderly in the community;
- That carers of all ages were seen as a valuable resource and they were integral to the programme;
- Social prescribing meant that each LCN would have a dedicated dementia representative.

### **Progress Statement**

60. The Committee noted the progress statement (copy appended to the signed minutes).

61. The Area Highways Manager reported that Patrick Griffin had been appointed as the Growth Programme Delivery Manager in order to facilitate the Adur and Worthing Growth Deals.

62. He went on to say that the Shoreham Area Sustainable Transport Package Study was in the process of finalising the scope of feasibility design work which would commence shortly into a draft set of plans. Further engagement with CLC members and wider stakeholders would then be undertaken

63. In reply to a question about the recent accident on the Norfolk Bridge on the A259, The Area Highway Manager said that the matter was under investigation and that he was not in a position to discuss it. He said that he would consider the comment that the refuge in the middle of the A259 was too narrow. He went on to say that the Signals Team were content that the timing of crossing in Shoreham High Street were appropriate, but he undertook to check and report to the next meeting.

64. It was noted that no proposals for Traffic Regulation Orders had been received, but that one Community Highway Scheme had been requested in Lancing.

65. A Member reported that it had not been possible to provide a sustainable solution to the traffic problems in West Street in Sompting. The Moderation Panel had been discussed at the Environmental & Community Services Select Committee on the 15 November 2017. The Committee had been critical of the document used by the panel. He would continue to stress the importance of finding a solution to the issues in West Street.

66. The Area Highways Manager replied to a concern that the timings of the crossings on Shoreham High Street were not synchronised by saying that the Signals Team were content with the signals, but he would follow the matter up and provide an update to the next meeting.

### **Transforming Grants: Crowdfunding**

67. The Senior Advisor gave a brief presentation on the proposed changes to the Council's grant funding model. He said that the intention was to move to a crowd funding model. CiF applications would still be brought to the Committee, but the crowdfunding platform would serve to widen the scope of a project and its resilience within the area.

### **Community Initiative Funding**

(The Principal Community Officer declared a personal interest.)

68. The Committee considered a report on Community Initiative Funding by the Director of Law, Assurance and Strategy (copy appended to the signed minutes).

69. The application from Home-Start Arun was unanimously approved.

70. The Committee noted that the 3<sup>rd</sup>/5<sup>th</sup> Sea Scout Group was the largest youth group in the area. The sail training vessel had been donated to the group, and was being fitted out to allow young people and the disabled to learn how to sail. The purpose of the application was to enable the yacht to comply with the Maritime and Coastguard Agency Code of Practice for sail training ships. It was agreed that £1,992.50 would be granted toward the necessary sailing equipment.

71. The applicant confirmed that the landlord was not liable for the works that the application from SOLD (Shoreham Opportunities for Learning Disabilities) was designed to achieve. The application was approved.

72. The Committee discussed application 178/A from Over the Moon. It was felt that as a community arts project this was a valuable social enterprise. The Committee agreed to award £1000. The Director of Communities & Public Protection undertook to provide £1400 from funds as the balance of the application.

Resolved:

(a) That the following applications and amounts be approved:-

**119/A - Home-Start Arun, £362.50, towards training.**

**124/A - 3<sup>rd</sup>/5<sup>th</sup> Sea Scout Group, £1,992.50 towards sailing equipment.**

**174/A - SOLD Shoreham Opportunities for Learning Disabilities, £1,170.00 toward a new Shop front door.**

**176/A - Home-Start Arun, £2000 towards event materials.**

**178/A - Over the Moon, £1000.00 towards Yarn 2020**

### **Talk With Us – Open Forum**

73. The Committee noted that a Speed Indicator Device had been bought by the Committee a number of years ago and it had been put up in Worthing. It had then been borrowed by a different area, from where it had been stolen.

74. In reply to a question regarding double yellow lines in Buckingham Rd and residents proposals for issues associated with West Street and Ship Street, the Area Highways Manager asked that Mr Hellman discuss the matter with Bob Lanzer, Cabinet Member for Highways and Infrastructure.

75. Ann Bridges reported on behalf of Lancing that work was underway to improve Monks Recreation Ground in Lancing, and a zip wire had been built with funding from Tesco's. Additional plans were in hand to improve the space, and the Parish Council was in discussion regarding the space with the public.

76. It was noted that work was underway by Sompting Parish Council to convert the Harriet Johnson centre into an attraction for local people

### **Nominations for Authority School Governor Appointments**

77. The Committee considered a report by the Executive Director of Children, Adults', Families, Health & Education (copy attached to the signed minutes). The report included a list of the current vacancies for Local Authority Governors in the CLC area.

78. Resolved –That the Committee approves the following nomination under the 2012 Regulations:

(1) Re-appointment:

Mr J Cosson to St Peter's Catholic Primary School for a further 4 year term.

### **Date of Next Meeting**

79. The Committee noted that the next meeting would take place at 7pm on Thursday 21 June at the Southwick Centre.

The meeting closed at 8.38pm

Chairman



## Adur County Local Committee

21 June 2018

### Progress Statement

<b>Talk with us</b>	<b>Shoreham Area Sustainable Transport Package Study summary</b>	<b>Mike Thomas</b>
<b>May 2018 Update</b>	Update attached	
<b>Update for CLC</b>	<b>New TROs Proposals</b>	<b>Mike Thomas</b>
<b>May 2018 Update</b>	An update will be provided at the meeting	
<b>Update for CLC</b>	<b>New CHSs Proposals</b>	<b>Mike Thomas</b>
<b>May 2018 Update</b>	An update will be provided at the meeting	
<b>Update for CLC</b>	<b>Shoreham High Street - timing of crossing lights</b>	<b>Mike Thomas</b>
<b>Talk with us</b>	These have been reviewed and amended with the aim of reducing congestion. We believe this has now been optimised and have received no negative comments either from motorists or pedestrians.	
<b>Update for CLC</b>	<b>Sompting - Traffic issues in West Street</b>	<b>Mike Thomas</b>
<b>Talk with us</b>	Significant discussions have been held with the Cabinet Member and Local Member on this issue. There is a meeting on 13.6.18, MT / Cllr Barton to provide additional information as appropriate.	

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## **June 2018 Adur County Local Committee update - Shoreham Area Sustainable Transport Package Study summary**

West Sussex County Council (WSCC) has commissioned WSP to undertake an options appraisal and feasibility study to identify a package of sustainable transport improvements in the Shoreham and wider Adur District area which can be delivered to support development and support economic growth. Following member and stakeholder engagement in phase 1 of the study, and a review of potential schemes, the study is currently undertaking feasibility work on a package of sustainable transport schemes.

As previously agreed with Adur County Local Committee members, the plans being developed include a network of high quality cycling and pedestrian routes on the A259 between Shoreham and the Brighton and Hove border, and in the Lancing and Sompting area (Busticle Lane/Western Road; Grinstead Lane/South Street; Mash Barn Lane/Crabtree Lane/Cokeham Road/West Street, Sompting). Feasibility plans are also being developed for improvements at the A259/A2025 South Street Lancing junction. The study is also undertaking an independent assessment of pedestrian, cycling and equestrian facilities for crossing the A27 at West Sompting and between Lancing and Shoreham. In addition the study is undertaking an independent assessment of bus service provision in Adur District.

Further dialogue will take place with Adur County Local Committee members once the draft plans are available, and further dialogue is expected to take place with key local stakeholders in due course. The study is expected to conclude during summer 2018 and is intended to result in a package of sustainable transport measures that can inform dialogue with developers and future funding bids.

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**TRO REQUESTS AND OUTCOMES - received before July 2018**

Confirm Enquiry Number	Division	Parish	Dominant Road Name	Local Member	TRO Type Parking / Speed Limit / Moving	Summary	Date recieved dd/mm/yy	Member Approved Consultation Yes / No	Selected / Approved / In progress / Rejected
32442	Lancing	Lancing	Grinstead Lane	Ann Bridges	Parking Issue	DYL request - Incorrect councillor support and no signs of consultation. Request was for DYL extension on the bridge.	20/10/2017	No	Rejected
435310	Shoreham North	Shoreham	The Drive	Debbie Kennard	Parking Issue	DYL at the junctions - Busy road with inconsiderate parking			In Progress
435236	Southwick	Southwick	Croft Avenue	David Simmons	Parking Issue	DYL from the development on the bend to allow safe exit			In Progress
436298	Southwick	Southwick	Hawkins Road	David Simmons	Speed Limit	Rejected as no councillor or local support. Also rejected as scheme wouldn't make sense to have 1 road of 20mph. No collision incidents.			Rejected
436694	Southwick	Southwick	St Richards Road	David Simmons	Parking Issue	Request for parking restrictions throughout road to stop all day parking by parents/shops etc. Customer will speak to Cllr and get support and advise on scheme.			In Progress

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Adur

## Community Highway Schemes 2018

Confirm Enquiry Number	Applicant	Division	Parish	Local Member	Scheme Name	Description	Comments
434542	Individual	Shoreham north	N/A	Debbie Kennard	Easter Avenue Crossing	Crossing near school	
2444099	Parish/ Town Council	Lancing South	Lancing	Ann Bridges	Brighton Road Crossing	Crossing to Beach Green	A259

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**Adur County Local Committee****Ref: A01 (18/19)****Community Initiative Funding****Key Decision:  
No****21 June 2018****Part I****Report by Director of Law and Assurance****Electoral Divisions:  
All in Adur CLC Area****Recommendation**

- i) That the Committee considers the pitches made to the Community Initiative Funding as set out in Appendix A and pledge funding accordingly.

**Proposal****1. Background and Context**

The Community Initiative Fund (CIF) is a County Local Committee (CLC) administered fund that provides assistance to local community projects. Bids should show evidence of supporting one or more of The Five Ways to Wellbeing - a set of evidence-based actions which promote people's wellbeing. They are: Connect, Be Active, Take Notice, Keep Learning and Give.

The terms and conditions, eligibility criteria and overall aim of the CIF have been agreed by all CLC Chairmen and they, along with details of the Five Ways of Wellbeing, can be found on the County Local Committee pages of the West Sussex County Council website using the following link

[http://www.westsussex.gov.uk/your\\_council/meetings\\_and\\_decision-making/county\\_local\\_committees/community\\_initiative\\_funding.aspx](http://www.westsussex.gov.uk/your_council/meetings_and_decision-making/county_local_committees/community_initiative_funding.aspx)

For projects to be considered for funding they must upload their project idea to the West Sussex Crowd ([www.westsussexcrowd.org.uk](http://www.westsussexcrowd.org.uk)) funding platform and pitch to the Community Initiative fund.

**2. Proposal**

That the Committee considers the pitches to the Community Initiative Funding as set out in Appendix A.

Pledges will be considered in the preparation and fundraising stage. When considering pitches in the preparation stage, decisions are subject to the applicant receiving full verification from locality and starting fundraising by the end of the financial year.

**3. Resources**

For the 2018/19 financial year, Adur CLC has a total of £23,571.40 for allocation. Details of awards made in the last year are included in Appendix B.

There are 3 new pitches for consideration by the Committee with a total project cost of £68,268.00. 3 pitches are in the preparation stage and none are currently actively fundraising. These are outlined in Appendix A and can also be viewed at: [www.westsussexcrowd.org.uk](http://www.westsussexcrowd.org.uk)

CIF is intended for applications upto £5,000.

## **Factors taken into account**

### **4. Consultation**

Before a project can be added to the West Sussex Crowd it must be eligible for the [spacehive](#) platform, and then before beginning crowd funding must be verified by [Locality](#). This involves inspecting the project to make sure it's viable and legitimate. The Democratic Services Officer, in consultation with the local County Councillor, will preview all projects that have then gone on to pitch to the Community Initiative Fund to ensure they meet the criteria.

District and Borough Council colleagues are consulted on whether applicants have applied to any funds they administer. In addition, some CLCs have CIF Sub Groups that preview pitches and make recommendations to the CLC.

### **5. Risk Management Implications**

There is a risk in allocating any funding that the applicant will not spend some or all of it or that it might be spent inappropriately. Therefore the terms and conditions associated with CIF provide for the County Council to request the return of funds.

### **6. Other Options Considered**

The pitching process asks for information about whether a project could proceed if the organisation only received 90 per cent of the funding applied for. The CLC is invited to take this into consideration in deciding the level of any award.

The Committee do have the option to defer or decline pitches but must give valid reasons for doing so.

### **7. Equality Duty**

Democratic Services Officers consider the outcome intentions for each pitch. It is considered that for the following pitches, the intended outcomes would:

- advance equality of opportunity between people who share a protected characteristic and people who do not share it; and
- foster good relations between people who share a protected characteristic and people who do not share it.

The CLC in considering any pitch should be alert to the need to consider any equality implications arising from the bid or the way the money is to be used if any are indicated in the information provided.

**8. Social Value**

The criteria for the Community Initiative Funding asks applicants to evidence support for one or more of the Five Ways to Wellbeing - a set of evidence-based actions which promote people's wellbeing.

**9. Crime and Disorder Act Implications**

The applications for decision contain projects that will positively benefit the community and contribute toward the County Council's obligations to reduce crime and disorder and promote public safety in section 17 of the Crime and Disorder Act 1998.

**10. Human Rights Act Implications**

The County Council's positive obligations under the Human Rights Act have been considered in the preparation of these recommendations but none of significance emerges.

**Tony Kershaw**

Director of Law and Assurance

**Contact:** Jack Caine – 0330 222 8941

**Background Papers:** Pitches are available to view on [www.westsussexcrowd.org.uk](http://www.westsussexcrowd.org.uk)

### **Current Pitches**

The following projects have pitched to the community initiative fund since the last meeting:

#### Actively Fundraising

- **222/A - Adur Sea of Lights Lantern Parade, £10,845 – Towards a space themed winter lantern parade.**  
**<https://www.spacehive.com/adurseaoflights>**

#### In Preparation

- **221/A – Adur Community Directory, £43,823 – Towards a community compiled directory relevant to life in Adur.**  
**<https://www.spacehive.com/adur-community-directory>**
- **223/A – MarketBeans, Selling coffee with a social mission, £13,601 – Towards an eco-bike for coffee sales to provide those with a learning disability with work skills and training.**  
**<https://www.spacehive.com/marketbeans>**

**Appendix B****Community Initiative Funding: Summary for 2017 – 2018**

The following applications have received funding in the 2017/2018 financial year.

<b>Applicant</b>	<b>Summary</b>	<b>Member</b>	<b>Awarded</b>	<b>Evaluation</b>
20/A The Wave Project	Paddle Power, towards the provision of surfing/paddle boarding equipment to provide peer mentoring for vulnerable children and young adults	Previous Member	£2,000.00	No evaluation form received.
21/A Emerging Futures	Hire a lead coach to train 10 volunteers as wellbeing and wildlife coaches.	Debbie Kennard	£2,500.00	No evaluation form received.
33/A Lancing Parkrun	Towards set up costs for a Parkrun in lancing	Ann Bridges	£1,000.00	No evaluation form received.
29/A Shoreham Bowls Club	Towards improvement of the clubhouse.	Debbie Kennard	£3,500.00	No evaluation form received.
52/A Lancing Football Club	Towards training and kit	Ann Bridges	£1,975.00	No evaluation form received.
56/A ESTEEM	Adult Volunteer Expenses	David Simmons	£2,400.00	No evaluation form received.
116/A Home-Start Arun	Towards Training	Ann Bridges	£362.50	No evaluation form received.
124/A3 <sup>rd</sup> 5 <sup>th</sup> Sea Scout Group	Towards Sail equipment	Ann Bridges	£1,992.50	No evaluation form received.
174/A SOLD Shoreham Opportunities for Learning Disabilities	New shop front door	Kevin Boram	£1,170.00	No evaluation form received.
176/A Home-Start Arun	Stay and Play plus Arun	David Simmons	£2,000.00	No evaluation form received.
178/A Over the Moon	Towards Yarn 2020	Debbie Kennard	£2,400.00	No evaluation form received.

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<b>Adur County Local Committee</b>	<b>Ref No: A02(18/19)</b>
<b>21 June 2018</b>	<b>Key Decision: No</b>
<b>Adur &amp; Worthing Council application for Permission to formalise Brighton Road Car Park in Southwick</b>	<b>Part I</b>
<b>Report by Executive Director Economy, Infrastructure &amp; Environment and Director of Highways &amp; Transport</b>	<b>Electoral Division: Southwick Green</b>

### **Summary**

Adur & Worthing Council seeks permission to designate the residents' car park at 60 Brighton Road in Southwick as a public car park and to operate it as a car park for residents' permit holders only.

### **Recommendation**

- a) That the land at No. 60 Brighton Road be designated as a public car park and included in the off-street parking order, and
- b) that permission be granted to continue to charge for the use of the car park at the rates set out in sections 1.2 of the report.

## **Proposal**

### **1. Background and Context**

- 1.1 Adur & Worthing Council own the land at 60 Brighton Road in Southwick. This land is presently used as a 'Permit Holders Only' car park for local residents.
- 1.2 Local residents are able to buy permits for the car park on a first come first served basis. Permits cost £100 for 12 months, or a book of 10 'Resident Visitor' permits can be bought for £10.00.
- 1.3 Until recently, the land was operated as a private car park on the council's behalf by a company called Ethical Parking Management. This contract has now expired, leaving no arrangements for the administration or enforcement of the car park in place.
- 1.4 The operation of privately owned car parks is carried out under different legislation to the operation of public car parks. All car parks owned by local authorities should ideally be designated as Public Car Parks. This designation standardises enforcement procedures and the cost of Penalty Charge Notices, and provides a standardised independent appeals process.
- 1.5 By designating the land as a public car park, Adur & Worthing Council will be able to administer and enforce it via their current contractor for public

parking enforcement, in the same way as all other public car parks in the area.

## **2. Proposal**

- 2.1 It is proposed to designate the car park as a public car park, with terms of use set out by the current Adur District Off-Street Parking Order. This requires formal consent from the County Council under Section 59 of the Road Traffic Regulation Act 1984. Power to grant such consent is delegated to the County Local Committee.
- 2.2 Permit charges are not being changed as part of this proposal but may be reviewed in future in line with standard practice.

## **3. Resources**

- 3.1 There are no financial implications to WSCC in granting consent to designate the car park as a public car park.

## **Factors taken into account**

## **4. Consultation**

- 4.1 The Local Member, Mr Simmons has been consulted on this proposal and has no objection to consent being granted.
- 4.2 The West Sussex County Council Parking Strategy Team has also been consulted on this proposal and has no objection to consent being granted.

## **5. Risk Management Implications**

- 5.1 It is considered that there are no adverse risks to WSCC in granting consent as requested. The land in question is already in use as a public car park, it is not proposed to alter the existing parking charges, and the designation will have the positive effect of regularising operation of the car park in line with other public car parks in Adur District.

## **6. Other Options Considered**

- 6.1 The decision to request consent to introduce this change has originated from Adur & Worthing Council. As such there is no further option for WSCC to consider at this point.

## **7. Equality Duty**

- 7.1 There are no foreseeable implications under the Equality Act caused by WSCC granting consent as requested.
- 7.2 As owner and operator of the car park, Adur and Worthing Council are solely responsible for the formal assessment of all Equality Act issues associated with the decision to request consent to designate the car park as a public car park. They are also responsible for ensuring the day-to-day operation of the car park complies with the requirements of the Equality Act.



7.3 Bearing in mind the above points, it is not necessary for WSCC to carry out a further formal assessment under the Equality Act.

**8. Social Value**

8.1 The use of this land as a parking place for local residents is a useful local amenity and does not conflict with any WSCC policy on social value.

**9. Crime and Disorder Act Implications**

9.1 There are no Crime and Disorder Act implications likely to arise from this decision.

**10. Human Rights Implications**

10.1 There are no foreseeable Human Rights implications likely to arise from this decision.

**Lee Harris**  
Executive Director Economy  
Infrastructure & Environment

**Matt Davey**  
Director of Highways & Transport

**Contact:** Martin Moore (ext 26335)

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Authority Governor Vacancies for Adur County Local Committee Area

<b>School</b>	<b>Division</b>	<b>Division Member</b>	<b>Vacant From</b>	<b>Current Status</b>	<b>Chairman</b>	<b>Head</b>
Buckingham Park Primary School	Shoreham South	Kevin Boram	Jul-18	Resigning in July	Rebecca Sykes	Louise Swan

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