

Unconfirmed minutes of the Adur CLC for approval/amendment at the next meeting

### **Adur County Local Committee.**

3 March 2016 – At a meeting of the Committee held at the Southwick Community Centre, Southwick Road, Southwick, West Sussex BN42 4TE.

Present: Mr Mick Clark (Saltings and Vice Chairman), Mr Peter Metcalfe (Kingston Buci), Mrs Janet Mockridge (Southwick and Chairman) and Mr Lionel Parsons (Sompting and North Lancing).

Apologies for absence: Mr Michael Glennon (Lancing) and Mrs Debbie Kennard (Shoreham).

Officers present: Mr Paul Matthews (Democratic Services), Ms Kirsty Mackmurdie (Communities), Ms Lydia Schilbach (Communities) and Mr Mike Thomas (Highways).

### **Chairman's Welcome and Announcements.**

50. The Chairman welcomed everyone to the meeting and invited Members and Officers to introduce themselves.

### **Declaration of Interests.**

51. Lydia Schilbach (Communities) declared a personal interest in relation to the Community Initiative Fund application from Adur Voluntary Action 897/A.

### **Minutes.**

52. Resolved – That the minutes of the meeting of the Committee held on 26 November 2016 be approved as a correct record, and that they be signed by the Chairman.

### **Urgent Matters**

53. There were no urgent matters.

### **Progress Statement**

54. The Committee noted the progress statement (copy appended to the signed minutes).

### **Adur Tidal Walls Update**

55. Mr James Fuller from the Environment Agency (EA) updated the Committee on the Adur Tidal Walls Scheme, highlighting that:

- The scheme is being delivered and led by the EA who are working in partnership with Adur District Council, the County Council and the Local Coast to Capital Local Enterprise Partnership;
- The scheme's budget is approximately £25m of which £18.25m will come from central government funds;
- Proposals are due to go before the District Council Planning Committee on the 14 March 2016 and construction is expected to start in the summer of

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2016. The initial phase of works will be to north of railway bridge. Works on the A283 are programmed for the autumn of 2017. All works to be completed within 24 months;

- The EA has produced a video of the proposed programme of works at each reach, the video can be found at:  
<https://www.gov.uk/government/publications/shoreham-adur-tidal-walls-scheme/shoreham-adur-tidal-walls-scheme>
- The preferred contractor is Team Van Oord who will be utilising a variety of companies, including the local firm Mackleys who have historic links with the harbour;
- The steel piles are initially being imported from Luxemburg; and
- Shoreham Yacht Club and Kingston Beach defences are not included in the programme of works.

56. Members thanked Mr Fuller for attending and asked that the EA video be posted on the Adur CLC Facebook page.

### **International Women's Day**

57. Kirsty Mackmurdie (Communities) updated the Committee on International Women's Day (8th of March) and the events taking place locally to mark this occasion, including today's pre-meeting drop-in session where residents were able to meet local inspirational women.

58. The Committee heard from local entrepreneurs Nadia Chalk and Brontie Ansell on how everyone had a part to play in promoting women's equality and watched a video of Louise Goldsmith talking about the importance of getting involved <https://www.youtube.com/watch?v=aLuOgm0xBkc>, the Committee asked that this video be uploaded onto the Adur CLC Facebook page.

### **Traffic Regulations Order Update**

59. The Committee received a report from the Director of Highways and Transport (copy appended to the signed minutes). Mike Thomas (Highways) introduced the report highlighting that:

- the Traffic Regulations Orders prioritised in 2014 pending further investigation had now been assessed;
- the new system of submitting Traffic Regulation Orders (TROs) requests has gone live, so all new requests can now be submitted via an on-line form <https://www.westsussex.gov.uk/roads-and-travel/traffic-regulation-orders/about-tros/apply-for-a-traffic-regulation-order/#> and provided they have local Member support will then go forward for initial assessment. It is for the Committee to select two successful TROs that they wished to prioritise; and
- 3rd party TROs will have to go through the initial assessment and if appropriate, subsequent scoring process.

60. Members considered the new process and questioned if an annual allocation of 2 TRO's for Adur was sufficient. Mr Mike Thomas (Highways) confirmed that there may be limited opportunities to bundle together prospective TRO's.

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### **Wild Life Festival Update**

61. Mike Thomas (Highways Manager) confirmed that the Wild Life Festival returns to Shoreham Airport on Saturday June 11 and Sunday June 12. The Festival is being presented by Disclosure and Rudimental in association with SJM Concerts and is expected to attract 70,000 festival goers (35,000 each day).

### **Adur Ferry Bridge Road**

62. The Committee asked for an update on the planned improvement works at Adur Ferry Bridge Road that had been subject to lengthy delays. James Appleton from Adur District Council explained that it had not been possible to begin the works as an objection had been raised by Greene King but

- The District and County Councils have been working in partnership to try and address the latest objection (relating to the loss of vehicular access for deliveries and a dropping off point for the Public House) by proposing an extended lay-by in front of the Public House and it is anticipated that Greene King will accept this alternative provision;
- The County Council has confirmed this layby and associated waiting restrictions can be installed without affecting the existing Traffic Regulation Order (TRO) approved by the Committee last year. However, due to the change in design, an independent Safety Audit was undertaken for the scheme, that recommended a further TRO at the location of the lay-by; and
- Adur DC and WSCC Officers are of the opinion that a further TRO at this location would provide very little benefit to members of the public and are mindful of the potential delays undertaking a new TRO could cause. Officers are currently undertaking due process to discount the need for an additional TRO and will closely monitor this area once implemented to ensure it remains safe for members of the public. If this is the case, it is hoped that the scheme can be implemented without further delay although this would be dependent on the availability of the appointed Contractor and an appropriate lead in time.

63. The Chairman thanked Mr Appleton for the update, explaining that the Committee understands and shares residents frustrations on how long it is taking to move this project forward and will do all it can to address any issues that may be stopping this from happening. The Committee asked County Council Officers to work with those from the District Council – who are responsible for undertaking the programme of works – to sort out how to move this project forward and get the planned works underway.

### **Talk With US**

64. The Chairman advised that the open forum was an opportunity for comments and questions to be raised on items not already on the agenda. The following issues were raised and responses made:

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- A resident asked if it was possible to provide an update on the **Adur Outdoor Activity Centre**. Lydia Schilbach (Communities) responded that the priority is to find a viable company to take over responsibility for the centre, it is hoped that the opportunity to run the Centre will be marketed by the end of March. The Committee asked that an update be provided at the next meeting;
- A resident asked if it would be possible to provide a **disabled parking bay** on the south side Shoreham High Street. Committee asked Mike Thomas (Highways) to look into the matter.
- A representative from **Southwick Community Association** asked for advice on how to street scape the area around the Centre. The Committee asked Lydia Schilbach to take this forward;
- A local resident asked about the planned development of **Glebe School** and how local residents had been consulted and informed about plans to build an extension. The Committee asked that Officers look into the matter and respond directly to the resident;
- A local Councillor/representative of Shoreham Residents Association asked how the issue of **pavement parking in Shoreham Beach** could be addressed. It was thought that this had been looked at in the past as part of a wider scheme. The Committee asked Officers to look into the matter and report back at the next meeting;
- A representative from the **Shoreham Slipway Group** explained that long standing plans to build a slipway at the Adur Recreation Ground may be more problematic than previously thought. The Committee discussed the provision and usage of public hardstands in around Shoreham and undertook to write Tony Kershaw, Director of Law, Assurance & Strategy at WSCC to seek a definitive legal answer on who owns the mudflat/hard at Ferry Road, and if it is indeed the County Council, what liability the Council has to improve and maintain the mudflats/hard;
- A resident of **Buckingham Road** showed the Committee photographs of the access and parking problems being experienced in Buckingham Road; and
- The Committee had received written questions from the **Shoreham Society** about
  - i. A proposal to undertake a study to see if a road through Shoreham Airport could ease traffic congestion in Shoreham High Street. The Committee asked Mike Thomas (Highways) to respond direct.
  - ii. If the Committee would fund the Society's project to re-open the subway at Shoreham Station's level crossing. The Committee explained that an application to the Community Initiative Fund for this proposal had been rejected in 2014, the reasons for this decision can be found here <http://www2.westsussex.gov.uk/ds/mis/020714a2.pdf>
  - iii. How meetings are advertised – The Committee explained that details of CLC meeting dates are available well in advance on the County Councils Website [https://www.westsussex.gov.uk/about-the-council/how-the-council-works/committees-and-decision-making/county-local-committees/adur-clc/#meeting-dates-and-locations\\_tab](https://www.westsussex.gov.uk/about-the-council/how-the-council-works/committees-and-decision-making/county-local-committees/adur-clc/#meeting-dates-and-locations_tab) Individuals can also sign up for alerts about the CLC, including notification of meetings and papers for discussion at - [https://www.westsussex.gov.uk/about-the-council/how-the-council-works/committees-and-decision-making/county-local-committees/adur-clc/#get-involved\\_tab](https://www.westsussex.gov.uk/about-the-council/how-the-council-works/committees-and-decision-making/county-local-committees/adur-clc/#get-involved_tab)

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### **Community Initiative Funding**

65. The Committee considered a report by the Director of Law, Assurance and Strategy (copy appended to the signed minutes) and debated the respective merits of the projects for which Community Initiative Funding was being sought.

66. Resolved – that the following applications and amounts be approved:

**873/A** – Adur Centre Sailing Club, £4,884.00, towards the purchase of 2 Laser Pico sailing boats.

**877/A** – West Beach Residents Association, £200.00, to provide 2 salt bins.

**895/A** - The Ropetackle Centre Trust, £4,385.00, towards support for the Adur Festival. Members required that the festival publicity materials clearly indicate that the festival is being supported by the Committee and asked Officers to send the applicant the Adur CLC logo for this purpose.

**896/A** – The Sussex Multiple Sclerosis Treatment Centre Ltd, £3,780.00, for a survey and design of a replacement building.

**897/A** - Adur Voluntary Action, £169.58, to set up a website to promote Lancing What's on.

**923/A** - Sussex Ukulele Festival, £1,000.00, for venue hire and other support for the festival. Members required that the festival publicity materials clearly indicate that the festival is being supported by the Committee and asked Officers to send the applicant the Adur CLC logo for this purpose.

In addition, Members agreed that the remaining £1,185.72 in the fund could be carried over into the next financial year and such added to next year's Adur CLC CIF allocation.

### **Appointment of Authority School Governors**

67. There were no appointment to consider but the Chairman did draw the meetings attention to the School Governor vacancy at Herons Dale Primary School.

### **Date of Next Meeting**

68. The Committee noted that the next meeting will take place at 7pm on Thursday 19 May 2016 at a venue to be confirmed.

69. The meeting closed at 9.20 pm

Chairman