

## **Adur County Local Committee**

10<sup>th</sup> March 2011 – At a meeting of the Committee in the Quayside Youth Centre, Upper Kingston Lane, Southwick, BN42 4RE.

Present: Mr R.B. Dunn (Chairman), Mr Coomber, Mr Graysmark, Mrs Mills, Mrs Mockridge and Mr Simmons.

### **Chairman's Welcome**

76. The Chairman welcomed all those present to the meeting.

### **Declaration of Interests**

77. In accordance with the code of conduct Mrs Mills declared a prejudicial interest in agenda item 8, Community Initiative Funding (CIF), application #1482 as a governor at Buckingham Park Primary School and application #1533 as a member of the Committee of Electric Storm Youth Ltd.

78. In accordance with the code of conduct Mr Simmons declared a personal interest in agenda item 8, Community Initiative Funding (CIF), application #1533 as he had had previous involvement with Electric Storm Youth Ltd.

79. In accordance with the code of conduct Mr Graysmark declared a personal interest in agenda item 8, Community Initiative Funding (CIF), application #1482 as his grandson attends Buckingham Park Primary School.

80. In accordance with the code of conduct Mr Dunn declared a personal interest in agenda item 6, Chairman's Update, as his daughter and son-in-law live in Kingston Lane which had been part of the Heavy Goods Vehicle (HGV) survey and agenda item 8, Community Initiative Funding (CIF), application #1533 as he had had previous involvement with Electric Storm Youth Ltd. See also minute 83.

### **Minutes**

81. Resolved – That, the minutes of the meeting held on 25<sup>th</sup> November 2010 be approved as a correct record and that they be signed by the Chairman.

### **Chairman's Update**

82. Barry Candy, Highway Manager, provided the Committee with an update on the recent HGV feasibility study in Southwick. The results showed that banning HGVs in Southwick Street would be feasible and was not likely to raise any objections but although banning HGVs in Kingston Lane was feasible, it was likely to be contentious. A report would be submitted to a future meeting of the CLC and a traffic survey would be carried out over the next few months to measure all classes of traffic.

83. In accordance with the code of conduct Mr Graysmark declared a personal interest as his employer was contracted to Dudmans who were based in Southwick and ran HGVs in Southwick.

## **Highways and Transport Matters**

### **Lancing Business Park – Traffic Regulation Order**

84. The Committee had before it a report by the Director of Communities and Infrastructure and Service Manager Operations (copy appended to signed minutes). The report asked the Committee to authorise the Head of Legal and Democratic Services to make the order as advertised subject to an amendment outlined in paragraph 3.4 of the report.

85. Mr Candy outlined the report and advised the Committee that the proposals outside Brooklands House had been amended to reduce the proposed gap in the waiting restrictions to approx 20 metres. A number of key issues were raised:

- There had been a request for limited waiting restrictions in Chartwell Road but the order would be reviewed later in the year with a view to adding waiting restrictions.
- The Lancing Business Park co-ordinator was concerned that the restrictions would not be enforced. Mr Candy reassured him that enforcement can be targeted where necessary.

86. Resolved -

(1) That subject to the amendment outlines in paragraph 3.4 the Order is made as advertised.

(2) That Adur CLC agree to consultation with representatives of Lancing Business Park after implementation of the TRO to assess the need, extent and locations of limited waiting parking bays for customers and visitors and, if an additional TRO is required it will be included on the CLC Priority List and progressed as determined by the CLC.

(3) That the proposed gap to allow parking outside Brooklands House be amended as described in Section 3.4.

### **Fairfield Close, Hammy Close, Crown Road, Shoreham – Traffic Regulation Order**

87. The Committee had before it a report by the Executive Director Customers and Communities and the Director of Communities and Infrastructure (copy appended to signed minutes). The report asked the Committee to authorise the Head of Legal and Democratic Services to make the order as advertised to prohibit parking 8am – 6pm Monday to Saturday (inclusive).

88. Barry Candy outlined the proposals that had been requested by residents to allow access by emergency vehicles and to stop obstructive parking caused by visitors and staff from Southlands Hospital.

89. Resolved - That the Adur County Local Committee, having considered that the resulting benefits to the community outweigh the concerns raised, authorises the Head of Legal and Democratic Services to make the Traffic Regulation Order, as advertised, to prohibit parking 8am – 6pm Monday to Saturday (inclusive).

## **Parking**

90. Barry Candy provided the Committee with an overview on parking in the Adur area, including who was responsible for enforcement, and a number of key issues were discussed:

- Civil Parking Enforcement (CPE) was introduced in Adur in 2008 and Adur District Council employed Civil Parking agents to carry out enforcement in car parks and on-street. This on-street enforcement only applies where yellow lines and white box markings are present.
- The County Council was looking to introduce a Controlled Parking Zone in Shoreham. A feasibility study would be carried out later this year focussing on Shoreham Town Centre but extending to Upper Shoreham Road and Eastern Avenue.
- Sussex Police carry out enforcement for obstructive parking, parking on the footway and driving on the footway. Inspector Allan Lowe (Neighbourhood Policing) told the meeting that the police would respond to calls relating to obstructive parking across driveways and encouraged people to ring the 0845 number that would put them through to the main contact centre in Lewes.
- Mrs Mockridge asked whether anything could be done about commercial vehicles being parked in the Twittern in Southwick as it is a bus route. Barry Candy responded that the business owner wasn't doing anything illegal but agreed to investigate from an Environmental Health and Waste Management perspective because the problem could not be solved with parking restrictions, as that was likely to merely displace the problem.
- The bridge on Grinstead Lane still had problems with HGVs parking under it. A Traffic Regulation Order had been agreed, as one of the Committee's three for the year and was being progressed and should alleviate the problem.
- A District Councillor informed the meeting that residents on the Haslar Estate had painted out bays and lines and employed a contractor to enforce them which was resulting in visitors receiving tickets. They questioned whether anything could be done and Insp. Lowe agreed to investigate but warned that as it was a private road it could be difficult to do anything.
- A resident of Buckingham Road urged the Committee to take action regarding double parking in the road which caused chaos everytime a rail replacement service was running. Barry Candy assured the resident that a report would come to a future meeting of the Committee to paint narrow parking bays along the road which would stop untidy parking and vans using the parking area.

## **Community Initiative Funding**

91. The Committee had before it a report by the Head of Legal and Democratic Services (copy appended to the signed minutes). The report invited the Committee to decide the applications for funding received since the previous meeting.

92. In light of the prejudicial interest declared, Mrs Mills left the room for all discussions relating to applications #1482 and #1533.

93. Resolved - That the following Community Initiative Funding amounts be approved:

#1482/A, Buckingham Park Primary School, £2,000.00, towards first stage of outside learning area redevelopment.

#1533/A, Electric Storm Youth Ltd, £2,000.00, towards planning application submission costs for a multi-purpose youth centre.

#1549/A, Action for Deafness, £1,044.00, towards development and set-up costs for the 'Sign for Fun' programme, also equipment and materials.

### **Appointment of Authority School Governors**

94. The Committee considered a report by the Director Operations - Learning (copy appended to the signed minutes).

95. Resolved – That the following local authority school governor appointment be approved:

(i) Cllr D Kennard to Eastbrook Primary School for a 4 year term

### **Talk With Us Open Forum**

96. Residents were very concerned about the proposals for Worthing and Southlands Hospitals and asked whether the councillors would be making comments. The Chairman informed the meeting that the proposals would be discussed at the next Health Overview Select Committee on 17<sup>th</sup> March 2011.

97. A resident requested that Southern Electric be taken to task over the installation of new streetlights in Buckingham Road. The resident had found lines painted in his garden and phoned the County Council to find out what was happening. He was redirected to Southern Electric who were obstructive and rude on the phone when asked whether the street light post could be moved despite assurances in the supporting leaflet that this would be considered. The Committee agreed to investigate and report back.

98. Mrs Mills asked if something could be done about the state of the roads in the Lancing Business Park. Mr Candy assured Mrs Mills that repairs would be carried out costing in excess of £100,000 but the resurfacing works originally proposed in the next financial year had been deferred because of the current financial climate.

### **Appointments to Outside Bodies**

99. Mr Graysmark had requested to step down from the Port of Shoreham Liaison Committee.

100. Resolved – That Mrs Angie Mills be appointed to the Port of Shoreham Liaison Committee.

### **Date of Next Meeting**

101. The Committee noted that its next scheduled meeting would take place on Thursday 26<sup>th</sup> May 2011, at 7.00pm in the Main Hall at St Peter's RC Primary School, Sullington Way, Shoreham.

### **Exclusion of Press and Public**

102. Resolved - That under Section 100(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I, of Schedule 12A, of the Act by virtue of the paragraph specified under the item and that, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

### **Summary of Matters discussed in the absence of the Press and Public – 6<sup>th</sup> July 2010**

(Exempt, paragraph 1, Information about Individuals)

### **Appointment of Authority School Governors**

103. The Committee had before it a report by the Director Operations Learning outlining the nominations for a governing body. There were two applications for one vacancy and as such it was a contested application.

104. Resolved - That the Committee makes the following appointment of an Authority School Governor:

- (i) Reverend Jonathan French to Glebe Primary School for a 4 year term.

And declines the following appointment:

- (i) Mr S Morrison to Glebe Primary School for a 4 year term.

The meeting closed at 8.30 pm

Chairman