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Laura Johnston

31st August 2010

Adur County Local Committee

Members are hereby summoned to a meeting of the Committee to be held at **7.00 pm on Thursday, 9th September 2010 in The Jubilee Hall, Lancing Parish Office, South Street, Lancing, BN15 8AJ***

Tony Kershaw
Head of Legal and Democratic Services

A g e n d a

Indicative Timetable

Items 1- 5	7.00 pm - 7.10 pm
Item 6	7.10 pm – 7.40 pm
Item 7	7.40 pm – 8.30 pm
Item 8	8.30 pm – 8.40 pm
Item 9	8.40 pm – 8.50 pm
Item 10	8.50 pm – 9.05 pm
Item 11	9.05 pm – 9.10 pm

1. Chairman's Welcome and Introductions

The members of Adur County Local Committee are Brian Coomber, Robert Dunn (Chairman), Paul Graysmark, Angie Mills, Janet Mockridge, and David Simmons.

2. Declarations of Interest

Members and officers to declare any personal or prejudicial interests in relation to items on the agenda. Members and officers should also make declarations at any stage during the meeting if it becomes apparent these are required when a particular item or issue is considered. (If in doubt, contact Democratic Services before the meeting).

3. Minutes

To confirm the minutes of the meeting of the Committee held on 3rd June 2010 - [attached](#) (buff paper).

4. **Urgent Matters**

Items not on the agenda that the Chairman of the meeting is of the opinion should be considered as a matter of urgency because of special circumstances.

5. **Progress Statement**

The [attached](#) document contains brief updates on statements of progress made on issues raised at previous meetings.

6. **West Sussex Fire and Rescue Service Consultation**

A presentation by the County Fire Officer, Max Hood, about the West Sussex Fire and Rescue Service's annual plan. The presentation will inform Members about the proposed organisational changes that match resources to risk and the implications for the Service in the CLC's area.

7. **Highways and Transport Matters**

(i) Southwick Station Forecourt Works

Report by Director Operations Infrastructure and Divisional Manager for Transport – [attached](#).

The report seeks support from the members of the Adur County Local Committee for a proposed Southwick Station Forecourt Scheme. The scheme forms part of the wider Shoreham Harbour Community Infrastructure Fund (CIF) project with the objective of making travel by rail a more attractive and easier option. The forecourt works will enhance access by foot, cycle and road along with links to the bus network. The Committee is asked to note the details of the report.

(ii) Traffic Free East Street, Shoreham

Report by Director Operations Infrastructure and Divisional Manager for Transport – [attached](#).

The aim of this scheme is to provide a largely traffic free area in Shoreham along East Street. This scheme meets and feeds into the objectives of Connect2 and the Community Infrastructure Fund (CIF) to provide an enhanced pedestrian and cycling access area. The Committee are asked to note the proposed changes to East Street and the timescales for delivery of the scheme and to support the proposed scheme for local consultation which will be presented to the Adur CLC on 25th November 2010 as a decision report.

8. **Adur Community Initiative Funding**

The [attached](#) report by the Head of Legal and Democratic Services summarises Community Initiative Funding applications, received since the last meeting. The Committee is invited to consider the applications and allocate funding if appropriate.

9. **Appointment of Local Authority School Governors**

Report by the Head of Legal and Democratic Services [attached](#).

The report sets out the criteria for the appointment of local authority governors. The Committee is asked to approve the appointments and reappointments to governing bodies as set out in the report.

10. **Talk with Us Open Forum**

To invite questions from the public present at the meeting on subjects other than those on the agenda. The Committee would encourage members of the public with more complex issues to submit their question before the meeting to allow a substantive answer to be given.

11. **Date of Next Meeting**

The next meeting of the Committee will take place on Thursday, 25th November 2010, from 7.00pm - 9.00pm at the Shoreham Centre, Pond Road, Shoreham-by-Sea, BN43 5WU.

Members wishing to place an item on the agenda should notify Laura Johnston via email: laura.johnston@westsussex.gov.uk or phone on 01243 752725.

To all members of the Adur County Local Committee