

Unconfirmed minutes, subject to approval/amendment at the next meeting of the Adur County Local Committee

Adur County Local Committee

19 May 2016 – At a meeting of the Committee held at the Southwick Community Centre, Southwick Road, Southwick, West Sussex BN42 4TE.

Present: Mr Mick Clark (Saltings and Vice Chairman), Mr Michael Glennon (Lancing) Mrs Debbie Kennard (Shoreham), Mrs Janet Mockridge (Southwick and Chairman) and Mr Lionel Parsons (Sompting and North Lancing).

Apologies for absence: Mr Peter Metcalfe (Kingston Buci).

Officers present: Mr Paul Matthews (Democratic Services), Ms Lydia Schilbach (Communities) and Mr Mike Thomas (Highways).

Election of Chairman and Vice Chairman

1. The Committee considered nominations for the positions of Chairman and Vice Chairman of the Adur County Local Committee for the 2016-17 municipal year.
2. Resolved - that Mrs Janet Mockridge is elected Chairman of the Adur County Local Committee for the 2016-17 municipal year, and Mr Mick Clark is elected Vice-Chairman of the Adur County Local Committee for the 2016-17 municipal year.

Welcome and Announcements

3. The Chairman welcomed everyone to the meeting and invited Members and Officers to introduce themselves.
4. Mr Peter Metcalfe (Kingston Buci) was unable to attend the meeting and had sent his apologies.
5. The Chairman referred to the leaflet "West Sussex joint commitment to family and friends carers" <http://www.coastalwestsussexccg.nhs.uk/?action=download&item=5912> , And explained that:

- In West Sussex there are more than 84,000 carers and over time caring can bring family pressures and financial consequences, as well as physical and emotional wellbeing issues;
- In West Sussex we want to reach out and identify family and friend carers and provide advice and support; and
- Those carers with concerns about their caring responsibility can contact their GP or Carers Support West Sussex (tel: 0300 028 8888).

Declaration of Interests

6. There were no declarations of interest.

Minutes

7. Mr Featherstone (a local resident) requested that the March 2016 minutes be changed to reflect that he had asked Mr Appleton (para 62 refers) "why the consultations with the public house should not have been carried out before and why the wrong person was approached in the first place" and "when the project would start".
8. The Committee asked that these points be noted but explained that although this is a partnership scheme, West Sussex County Council's involvement relates solely to its responsibilities as the Highways Authority, all of which have now been discharged, therefore, questions about the programme of works and/or planning matters should be raised directly with Adur District Council.
9. Resolved – That the minutes of the meeting of the Committee held on 3 March 2016 be approved as a correct record, and that they be signed by the Chairman.

Urgent Matters

10. There were no urgent matters.

Progress Statement

11. The Committee noted the progress statement (copy appended to the signed minutes) and received the following updates:
 - **Adur Outdoor Activity Centre** – Lydia Schilbach (Principal Communities Officer) confirmed that Marketing material has been circulated to all organisations that have previously expressed an interest in the AOAC, along with adverts in the local and leisure-sector press. Proposals are to be submitted by the 15th June, after which point they will be scored and shortlisted organisations will present their proposals to a Community Panel in July; and
 - **Adur Ferry Bridge Road** – Mike Thomas (Highways Managers) confirmed that all outstanding Highways issues relating to Ferry Bridge Road Improvement Scheme had now been resolved.

Ham Road, Shoreham – Off Street Parking Charges

12. The Committee received a report from the Director of Residents Services (copy appended to the signed minutes).
13. Mike Thomas introduced the report explaining that Adur District Council proposes to introduce a car parking charge at the off-street car park to the North of Ham Road in Shoreham but requires the Committee consent before doing so
14. The following points were highlighted:

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- The car park is presently used solely by staff and the District Council wish to open the car park up for public use by introducing pay and display parking;
 - That the Road Traffic Regulation Act 1984 requires that a District Council must obtain consent from the local Highway Authority before adding a new car to their off-street parking order and powers to grant or deny consent have been delegated to the County Local Committees;
 - That if consent is granted then Adur District Council will be responsible for undertaking its own statutory public consultation; and
 - A number of residents commented on the low cost of the proposed ticket prices - £3 per day, 25p for 30 minutes - and undertook to circulate and advertise details of the car park in the hope that this would help relieve existing commuter parking congestion on the roads near the station, including Queen's Place, Gordon Road, Victoria Road and Buckingham Road.
15. Resolved – That the Adur County Local Committee agrees to grant Adur District Council permission to add the Ham Road off-street car park in Shoreham into the Adur District Council Off-Street Parking Order.

Community Initiative Funding

16. The Committee considered a report by the Director of Law, Assurance and Strategy (copy appended to the signed minutes) and debated the respective merits of the projects for which Community Initiative Funding was being sought.
17. Resolved – that the following applications and amounts be approved:
- (a) 977/A – Reaching Families, £297.38, towards the costs of purchasing a printer and supplies.

Talk With Us – Open Forum

18. The Chairman advised that the open forum was an opportunity for comments and questions to be raised on items not already on the agenda.
19. The Chairman explained that the Committee has received a written question from parents of children attending Swiss Gardens Primary School, who are concerned that the School has had to take on an additional 30 pupils to meet a temporary "bulge" in admission numbers.
20. It was explained that the Committee did not have authority to set or review school admission policy but that it would welcome the views of parents and wider community and would, where appropriate feed this back to the County Council Cabinet Member.
21. Mr Lionel Parsons (Sompting and North Lancing) – declared an interest as his granddaughter attended the School.
22. The following comments and views were expressed by parents and other residents:

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- That the school is already at capacity and that the available space and infrastructure does not support any expansion;
- That parents felt extremely let down by the lack of communication about the imposed September 2016 changes and were concerned that these measures would become permanent by stealth;
- That the school was originally a two-form infant school, but became a full two-form primary, and while it is a 'wonderful' school, it did struggle with the physical constraints of the site;
- That a petition had been started to stop the school becoming a permanent three-form entry school;
- That parents had only found out about the use of emergency bulge powers by the county council after Easter and some prospective parents had still not been told about expansion of the reception year;
- That the admissions team had tried to give as many parents their first choices as possible, but some parents may feel they had been mis-sold places as their choice may have been different had they been aware their child would be entering a three-form reception, rather than a 2-form; and
- That method and ethos of the County Councils strategic planning for future admissions needs overhauling and that this problem is not isolated within Shoreham.

23. The Chairman thanked the parents for coming along and for sharing their concerns and observations with the Committee. Members made the following observations:

- Mr Michael Glennon (Lancing) - that the underlining reasons for the increase in numbers needs to be addressed locally and nationally
- Mr Lionel Parsons (Sompting and North Lancing) – declared an interest as his granddaughter attended the School. Mr Parsons undertook to raise the concerns expressed with the County Council's Children and Young Persons Select Committee (CYPSC); and
- Mrs Debbie Kennard (Shoreham) – that Swiss Gardens was a very popular school, so demand for places was high. That a meeting with parents is scheduled to take place at the school on 23 May 2016.

24. The Committee agreed to write to the Cabinet Member for Education and Skills about the concerns and observations raised.

25. A number of other local issues were raised, including:

- A Local resident shared her concern that large parts of Buckingham Road in Shoreham-by-Sea had become unsafe for wheelchair users and those pushing prams and strollers. *Mike Thomas (Highways Manager) undertook to arrange for a safety plus inspection;*
- A Shoreham resident pointed out that the 3 bike racks outside Fitzhugh Gates Solicitors on Shoreham High Street have been removed. Now the only bike racks in the area are by Toms Coffee Shop, so cyclists are taking to

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padlocking their bikes to the railings adjacent to Coronation Green. *The Committee asked that Officers look into the matter and report back; and*

- A representative from the Shoreham Slipways Group confirmed that a planning application for a slipway at Ferry Bridge Road is to be submitted to Adur District Council, after which fundraising will start.

Nominations for Authority School Governor Appointments

26. The Committee considered a report by the Executive Director Care, Wellbeing and Education (copy appended to sign minutes).

27. The Chairman explained that the Committee can nominate any eligible person as a local authority governor, but it is for the governing body to decide whether their nominee has the skills to contribute to the effective governance and success of the school and meets any other eligibility criteria they have set.

16 Resolved – That the Committee nominate for re-appointment Mrs G Tout to Sompting Village Primary School for a four year period.

17. The Chairman highlighted the Authority Governor vacancies for Adur at Glebe CP School & Herons Date Primary School.

Date of Next Meeting

18. The Committee noted that the next meeting will take place at 7pm on Thursday 18 September 2016 at a venue to be confirmed.

19. The meeting closed at 8.20pm

Chairman