

Unconfirmed minutes – subject to change until confirmed at the next meeting.

Adur County Local Committee

26 June 2014 – At a meeting of the Committee held at 7.00pm, in the St Peter's RC Primary School, Sullington Way, Shoreham-by-Sea, West Sussex.

Present: Mr Clark (Saltings), Mr Glennon (Lancing), Mrs Kennard (Shoreham) Mr Metcalfe (Kingston Buci), Mrs Mockridge (Chairman and Southwick) and Mr Parsons (Vice Chairman and Sompting and North Lancing).

Welcome and Introductions

1. The Chairman welcomed members of the public to the meeting and asked the Committee and officers present to introduce themselves.

Declaration of Interests

2. Mr Parsons declared a personal interest in the Fire and Rescue Service consultation as his son-in-law was a firefighter with the Service and also the application by Shoreham Rugby Club as his grandson was a member of the Club.

Minutes

3. Resolved - that the minutes of the meeting held on 27 February 2014 were approved as a correct record and that they be signed by the Chairman.

Urgent Matters

4. None.

Election of Chairman and Vice-Chairman

5. Election of Chairman - The Principal Democratic Services Officer (PDSO) invited nominations for the Chairman for the municipal year. On being put to a vote there was a tie between Mrs Mockridge and Mr Parsons. The PDSO informed the meeting that the matter would therefore be referred to the Leader of the Council to appoint the Chairman in accordance with the Constitution. The PDSO invited nominations for the election of a chairman for the meeting.
6. Resolved – That Mrs Mockridge be elected Chairman for the meeting.

Mrs Mockridge in the Chair

7. Election of Vice Chairman - The Chairman invited nominations for the Vice-Chairman for the municipal year. On being put to the vote there was a tie between Ms Kennard and Mr Parsons. The Chairman requested that the Leader of the Council make the appointment.

Progress Statement

8. The Committee noted the statement (copy appended to the signed minutes).

Future Fire and Rescue Service – Phase 2 Consultation

9. The Chairman introduced Mr Gary Locker, Project Manager for the West Sussex Fire and Rescue Service to the meeting. Mr Locker explained the rationale for the proposals in Phase 2 of the Fire and Rescue Service redesign was the need to save £1.6m as part of the overall savings required by West Sussex County Council but at the same time maintain the service attendance standards.
10. The proposals included the following changes:
 - One fire engine would be redeployed from Horley to Littlehampton
 - The third retained fire engine at Crawley would be removed due to the lack of operational need for it.
 - One fire engine be removed from Midhurst, Petworth and Storrington while maintaining the retained crewing systems at these stations
 - The crewing arrangements at stations would be optimised to improve efficiencies, with Shoreham, Burgess Hill and Haywards Heath would move to day crewing from variable crewing. This would reduce the operational hours from 45 to 42 but the 3 hours not covered under day crewing would be covered by retained crews.
11. Mr Locker said that over 500 responses had so far been received and that more responses would be welcomed before the closing date of 23 August 2014.
12. In response to questions about the proposals, Mr Locker answered as follows:
 - If a fire engine was not useable, service vans would visit the station and fix the problem on site. Service managers would also ensure there was cover from other stations, including from the neighbouring counties where appropriate.
 - Staff reductions were being achieved through natural wastage and voluntary redundancy wherever possible
 - There was sufficient cover for incidents as the call profile had reduced in recent years. The Sussex Resilience Forum would continue to coordinate major incidents
 - The WSFRS would continue to participate in International Rescue as not only was it part funded by central government but the learning and skills needed for such events could be useful for local incidents.
 - There would be a selection process for the firefighters to crew the fire engine that was moved from Horley to Littlehampton
 - Managers would be not re-employed after leaving on voluntary redundancy .

talk with us (Open Forum)

13. Adur District Councillors and members of the public asked Mr Clark to explain his position with regard to the TRO proposed for Ferry Bridge Road as the majority of shop owners in the vicinity and local residents supported it. He commented that in principle he supported the improvements that were proposed but after being approached by two shop owners, he did have some concerns over the siting of public parking spaces outside the shops and the location of the zebra crossing. He had therefore requested the traffic engineer to explore the possibility of making a small change to the layout before coming to a view

about whether he could support the TRO. He was concerned that as it stood the Police would not support the proposal. It was noted that a report would be made to the CLC in due course for a decision on the TRO.

14. A Buckingham Road resident commented that the parking restrictions for when potholes had been filled in Buckingham Road had been clear, allowing the work to be completed quickly. However, when the contractor came some weeks later to surface dress the road, the restrictions had not been properly put in place before the surface dressing started and consequently the work had taken longer to complete. It had also taken six weeks before the road markings were reinstated. The Chairman commented that there had been similar problems elsewhere and they had been taken up with the County Council's contractor, Balfour Beatty.
15. The MP for East Worthing and Shoreham requested the CLC's support for a reduction in traffic levels in Old Shoreham Road to enable people, and especially children, to cross the road. He was talking to County Council highway officers about finding a suitable location for a crossing. He also sought Members' support for finding an alternative route with better signage for lorries to keep them away from the High Street when they are visiting the Port. He had already received support from the Port Authority for this proposal.
16. The CLC noted that the sign to prohibit camping (minute 73/14 refers) had been installed the day after the last meeting
17. Adur District Council was responsible for the cleanliness of the Adur Ferry Bridge but had not been given the key to the padlock to enable this to happen. The Principal Community Officer would arrange for a key to be handed over to the District Council.
18. An Adur District Councillor requested that the crossing that had been removed from Western Road, Sompting close to Ullswater Road and Bowness Avenue was reinstated. The local Member commented that a crossing close to Hamble Road was preferable and options were being investigated. It was noted that the CLC had agreed to the original crossing being removed as a result of a local petition.

Prevention and Wellbeing Grants

19. The CLC considered the report by the Director of Public Health, Commissioner for Health and Social Care (copy appended to the signed minutes).

20. Resolved That:

- (a) The following applications be approved:

TL031 – 4 SIGHT - £573
JP001 – Alzheimer's Society – de Café - £1,000
DR022 – As You Are Centre - £2,500
JP005 – Cruse West Sussex - £300
DR018 – Epilepsy Action Sompting - £2,540
TB01 – SASBAH - £650

DR004 – St Barnabas House - £1,000
JP025 – The Life Centre - £450
DR032 - Adur Voluntary Action - £2,000

(b) The following applications be declined:

DR031 – Adur Furniture Network - as it was a well-funded organisation
DR26 – Company Paradiso – It had successfully raised the money from elsewhere
DR006 – Complement Wellbeing CIC – the application was too Worthing focussed
DR025 – Freedom Powerchairs – the project was one for either the business park or the County Council's Highways to deliver
TB30 – In Safe & Caring Hands - the project was a duplication of a service provided elsewhere.
DR010 - Seaside Hospital Radio – the applicant should reapply through the CIF
DR023 – Shoreham Centre – This was a premature application due to redevelopment; An application would be welcomed for a CIF grant but it must be from the Shoreham Centre trustees (Chairman or Treasurer) as the individual appeared to be a business running out of the Centre
DR035 – Shoreham Rugby Club – When the Club was nearer it's funding target it would be more suitable to seek funding from the Big Society Fund
DR033 – South Downs Wood Turners – The applicant was encouraged to apply for a CIF grant after speaking to officers about the application as the proposal for Audio visual equipment was not supported.

Community Initiative Funding

21. The Committee considered a report by the Head of Law and Governance (copy appended to the signed minutes).

22. Resolved – that:

(a) The following applications be approved:

345/A – BADOTSA - £2500
368/A – Worthing Playing Out - £2433.30
369/A – Shoreham Word Fest - £3,500
370/A – Sompting Big Local - £2325

(b) The following applications be declined:

340/A – Shoreham Society – Members considered that the proposal should be funded by Network Rail.

23. Members noted the action taken by the Head of Law and Governance in consultation with the Chairman, under Standing Order 61 to approve a grant of £1500 to the Fishersgate Community Association towards the cost of hiring a large marquee for the opening ceremony of the Adur Festival at the Fishersgate Centre.

Exclusion of Press and Public

24. Resolved - That under Section 100(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I, of Schedule 12A, of the Act by virtue of the paragraph specified under the item and that, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

Summary of Matters discussed in the absence of the Press and Public - 26 June 2014

(Exempt – Paragraph 1, information relating to any individual)

Appointment of Authority School Governors

25. The Committee considered a report by the Director of Communities Commissioning (copy appended to the signed minutes) and declined to make an appointment.

Date of Next Meeting

26. The Chairman informed all that the next meeting would be held on 8 September 2014 at a venue to be confirmed.

The meeting closed at 8.25 p.m.

Chairman