

Date received:

Deposit No:

**Form CA16**

**Application Form for Deposits under Section 31(6) of the Highways Act  
1980 and  
Section 15A(1) of the Commons Act 2006**

**Please read the following guidance carefully before completing this form**

1. Guidance relating to completion of this form is available from <http://www.defra.gov.uk/rural/protected/greens/> . Please refer to these separate notes when completing this form.
2. Parts A and F must be completed in all cases.
3. The form must be signed and dated by, or by a duly authorised representative of, every owner of land to which the application relates who is an individual, and by the secretary or some other duly authorised officer of every owner of land to which the application relates which is a body corporate or an unincorporated association.
4. In the case of land in joint ownership all the joint owners must complete paragraphs 2 and 3 of Part A and complete and sign the application in Part F, unless a duly authorised representative completes and signs the form on behalf of all of the owners of the land. Paragraph 3 should be completed in full to clearly explain the capacity of each applicant e.g. trustee, landowner's managing agent, executor.
5. 'Owner' is defined in section 61(3) of the Commons Act 2006 and section 31(7) of the Highways Act 1980 and means, broadly, a legal owner of the freehold interest in the land.
6. Where the application relates to more than one parcel of land, a description of each parcel should be included in Paragraph 4 of Part A and the remainder of the form should be completed to clearly identify which statement and/or declaration relates to which parcel of land. This may require the insertion of additional wording. See separate notes for further guidance. Multiple parcels of land should be clearly identified by coloured edging on any accompanying map.
7. Where a statement or declaration requires reference to colouring shown on an accompanying map or previously lodged map, the colouring must be clearly specified and must match that shown on the relevant map. For example, if a footpath is specified in a Part C declaration as shown coloured brown, the accompanying map or previously deposited map referred to must reflect that colouring.
8. An application must be accompanied by an ordnance map, or (in respect of declarations under Part C or statements under Part D of this form) refer to a map previously deposited in accordance with the Commons (Registration of Town or Village Greens) and Dedicated Highways

(Landowner Statements and Declaration) (England) Regulations 2013 or (if deposited before 1<sup>st</sup> October 2013) in accordance with section 31(6) of the Highways Act 1980. Any accompanying map must be an ordnance map at a scale of not less than 1:10,560 showing the boundary of the land to which the application relates in coloured edging.

9. An application must be accompanied by the requisite fee – please ask the appropriate authority for details.
10. 'Appropriate authority' means (a) in relation to a map or statement deposited or declaration lodged under section 31(6) of that Act, an appropriate council (as defined in section 31(7) of the Highways Act 1980); and (b) in relation to a statement and map deposited under section 15A(1) of the 2006 Act, a commons registration authority (defined in section 4 of the Commons Act 2006 and section 2 of the Commons Registration Act 1965). In practice, the appropriate council and commons registration authority will usually be the same body.
11. Land Registry title documents that display proof of ownership must be submitted with the application.

Please send your completed application form and map, together with a cheque for **£479** made payable to 'West Sussex County Council' to:

Rights of Way, Legal Services  
West Sussex County Council  
County Hall, West Street  
Chichester  
West Sussex  
PO19 1RQ

*payment made on 27/07/2023  
via BACS + confirmation of payment  
sent to income.team@westsussex.gov.uk.*

*Sally Law*

# PART A

## Information relating to the applicant and land to which the application relates

*(All applicants must complete this Part)*

1. Name of appropriate authority to which the application is addressed:

*West Sussex County Council*

2. Name and full address of applicant:

Mrs Sally Lawn and Miss Fenella Josephine Lawn  
Highpoint, Saddlescombe Road, Brighton, BN45 7BN

3. Status of applicant (tick relevant box or boxes):

(a) We are the owners of the land(s) described in paragraph 4.

(b) N/A making this application and the statements/declarations it contains on behalf of who is the owner of the land(s) described in paragraph 4 and in my capacity as [insert details]

4. Insert description of the land(s) to which the application relates (including full address and postcode)

Address: Highpoint, Saddlescombe Road, Brighton, BN45 7BN

The application relates to the plot surrounding Highpoint on 3 sides (to the north, to the south and to the east) edged in RED on the map

5. Ordnance survey six-figure grid reference(s) of a point within the area of the land(s) to which the application relates (if known)

50.8947,-0.19960

6. This deposit comprises the following statement(s) and/or declarations

Part A

Part B

Part F

## **PART B**

### **Statement under Section 31(6) of the Highways Act 1980**

We, Mrs Sally Lawn and Miss Fenella Lawn, the owners of the land described in paragraph 4 of Part A of this form and shown within the RED OUTLINE on the map accompanying this statement.

Nothing on the accompanying map are byways open to all traffic.

Nothing on the accompanying map are restricted byways.

Nothing on the accompanying map are public bridleways.

Nothing on the accompanying map are public footpaths.

No ways over the land shown within the RED OUTLINE on the accompanying map have been dedicated as highways.

## PART D

## PART E

**Additional information relevant to the application**  
*(insert any additional information relevant to the application)*

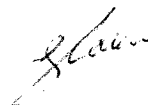
## PART F

**Statement of Truth**  
*(all applicants **must** complete this part)*

WARNING: If you dishonestly enter information or make a statement that you know is, or might be, untrue or misleading, and intend by doing so to make a gain for yourself or another person, or to cause loss or the risk of loss to another person, you may commit the offence of fraud under section 1 of the Fraud Act 2006, the maximum penalty for which is 10 years' imprisonment or an unlimited fine, or both.

**I BELIEVE THAT THE FACTS AND MATTERS CONTAINED IN THIS FORM ARE TRUE**

Signatures:



Print full names.

Mrs Sally Lawn

Miss Fenella Josephine Lawn

Date: 26/07/2023.

Date: 26/07/2023

**You should keep a copy of the completed form**

Land surrounding HighPoint, Saddlescombe Road, Saddlescombe, West Sussex, BN45 7BN



Location Plan shows area bounded by: 526598.3, 111974.32 526798.3, 112174.32 (at a scale of 1:1250), OSGridRef: TQ26691207. The representation of a road, track or path is no evidence of a right of way. The representation of features as lines is no evidence of a property boundary.

Produced on 25th Jul 2023 from the Ordnance Survey National Geographic Database and incorporating surveyed revision available at this date. Reproduction in whole or part is prohibited without the prior permission of Ordnance Survey. © Crown copyright 2023. Supplied by [www.buyaplan.co.uk](http://www.buyaplan.co.uk) a licensed Ordnance Survey partner (100053143). Unique plan reference: #00836705-81532E.

Ordnance Survey and the OS Symbol are registered trademarks of Ordnance Survey, the national mapping agency of Great Britain. Buy A Plan® logo, pdf design and the [www.buyaplan.co.uk](http://www.buyaplan.co.uk) website are Copyright © Passinc Ltd 2023.